

Access Idaho Steering Committee
Idaho Technology Authority (ITA)
Meeting Minutes - Thursday, January 28, 2016
(Approved February 25, 2016)

The January 28, 2016 Access Idaho Steering Committee meeting was held at 1:30 p.m. in Conference Room 155, LBJ Building, 650 West State Street, Boise, Idaho.

WELCOME / INTRODUCTIONS

BILL FARNSWORTH (*Chairman*) Office of the State Chief Information Officer - Present

RODGER ANDERSON Secretary of State's Office – Present (*Alternate for Tim Hurst*)

JEFF WALKER Access Idaho - Present

ERIC BECK Department of Labor – Present

DAVE TAYLOR Department of Health & Welfare - Absent

DAVE TOLMAN Idaho Transportation Department – Absent

MINUTES

September 24, 2015 – Approved

OLD BUSINESS – None

REPORT FROM ACCESS IDAHO – Review of General Manager's Report for Sep.-Dec. 2015:

- Portal – Completed a significant application enhancement, made progress on app enhancements, ongoing maintenance tasks, launched the first fire district with PayPort.
- Creative – Continued development of Idaho Council for Deaf and Hard of Hearing website; began work with STEM Action Committee on website redesign; continued building Responsive Design app templates.
- Marketing – Attended government assoc. annual conferences, trained several government departments on Portal's payment solutions, attended meetings with various state and local government partners promoting the Portal's offerings.
- Review of 2015 report.

REVIEW OF SERVICE LEVEL AGREEMENT(S) – The following SLA's were reviewed:

- STEM Action Center, Service Level Agreement
- Department of Health & Welfare, Addendum K

DOT-GOV DOMAIN REQUESTS FOR REVIEW – The following requests were reviewed:

Third level requests:

- imd.idaho.gov – Idaho Military Division
- emo1.state.id.us – Idaho Military Division GPS Network
- clark-co.id.gov – Clark County Idaho Website
- bhs.idaho.gov – Idaho Bureau of Homeland Security

Second level request:

- www.stayontrails.com – Idaho Off-Highway Recreation Guide

NEW BUSINESS – None

ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for February 25, 2016, Room 155, LBJ Bldg., 650 W. State St., Boise.

Respectfully submitted,



Erin Seaman, Office of the CIO