

Access Idaho Steering Committee

Idaho Technology Authority (ITA)

Meeting Minutes - Thursday, July 28, 2016

(Approved October 17, 2016 via email)

The July 28, 2016 Access Idaho Steering Committee meeting was held at 1:30 pm in Conference Room 155, LBJ Building, 650 W. State Street, Boise, Idaho.

WELCOME/INTRODUCTIONS:

BILL FARNSWORTH (*Chairman*) Office of the Chief Information Officer - Present

JEFF WALKER Access Idaho - Present

DAVE TOLMAN Idaho Transportation Department – Present

DAVE TAYLOR Department of Health & Welfare – Present

ERIC BECK Department of Labor – Absent

TIM HURST: Secretary of State's Office – Absent

MINUTES

The minutes from April 28, 2016 were approved.

The minutes from June 23, 2016 were approved.

OLD BUSINESS – None

REPORT FROM ACCESS IDAHO – Mr. Walker reviewed the General Manager's Report for June 2016:

- Portal – Launched a payment service application for a large state agency; made progress on several other applications for large agencies.
- Development – Improved and enhanced several existing applications.
- Creative – Assisted agencies with Idaho.gov WordPress migration; consulted several agencies on website design; continued work on statewide application design templates.
- Marketing – Launched several instances for the Portal's PayPort service; attended an annual conference and facilitated training with multiple agencies.

REVIEW OF SERVICE LEVEL AGREEMENT(S):

- Idaho Digital Learning, Service Level Agreement - Reviewed
- Idaho Digital Learning, Addendum A - Reviewed
- Dept. of Transportation, Addendum Z – Approved in concept

DOT-GOV DOMAIN REQUESTS FOR REVIEW – There were no requests to be reviewed.

NEW BUSINESS

Mr. Walker demonstrated the ITD Trucking Dashboard and ITD Vehicle Registration applications; and demonstrated the web templates and shared examples of recent sites.

ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for August 25, 2016, Room 155, LBJ Bldg., 650 W. State St., Boise.

Respectfully submitted,



Erin Seaman, Office of the CIO