

IT Resource Management Council (ITRMC)

**IT Leadership Council (ITLC)**

Meeting Minutes: August 6, 2013 at 1:30

Conference Room B9 of the LBJ Building, 650 West State Street, Boise, Idaho.

(Approved December 3, 2013)

**ATTENDANCE**

**Members/Alternates Present:**

Shannon Barnes, Vice Chair, Transportation Department  
Eric Beck, Dept. of Labor  
Greg Zickau, Office of the CIO  
Mike Teller, State Tax Department  
Tammy Shipman, State Controller's Office  
Robert Butler, Industrial Commission  
Glen Gardiner, Dept. of Water Resources  
Mike Langrell, Idaho Military Division (phone)  
Craig Potcher, Dept. of Fish & Game  
John Rigby, Dept. of Correction  
Scott Williams, Div. of Vocational Rehabilitation

*Alternates* Mark Doyle, Dept. of Lands  
Alvino Artalejo, Dept. of Health and Welfare  
Rob Purbeck, Health Districts (phone)

**Others present:**

Sally Brevick, Office of the CIO  
Carla Casper, Office of the CIO  
Sarah Hilderbrand, Dept. of Administration  
Steve Hill, Gartner  
Bob Hough, State Controller's Office  
Michael Kalm, Dept. of Labor  
Joel Strickler, CenturyLink  
Jon Pope, Office of the CIO  
Pam Stratton, Office of the CIO

**Members Absent:**

Bob Nertney, Health Districts  
Michael Farley, Chair, Dept. of Health & Welfare  
Becky Barton-Wagner, Dept. of Insurance  
Joyce Popp, Dept. of Education  
Michael Key, Idaho State Police  
Dan Raiha, Dept. of Lands  
Kevin Zauha, Dept. of Parks and Recreation

**CALL TO ORDER**

Shannon Barnes, Vice Chair, called the meeting to order and introductions were made.

**MINUTES**

**MOTION: Mike Teller moved and Robert Butler seconded a motion to approve the meeting minutes from June 4, 2013; the motion passed unanimously.**

**REVIEW ITLC CHARTER**

Council members reviewed the ITLC Charter, given that the ITA has replaced ITRMC. No major changes were requested. It was noted that the Charter could be reviewed at a future date per the direction of the ITA.

**MOTION: Greg Zickau moved and Craig Potcher seconded a motion to update the ITLC Charter by changing "IT Resource Management Council" to "Idaho Technology Authority" and "ITRMC" to "ITA"; the motion passed unanimously.**

**ITA MEETING OF AUGUST 1**

Greg Zickau reported on the first meeting of the Idaho Technology Authority. Dan Goicoechea from the State Controller's Office has been appointed to the position of Chair. Much of the discussion had centered on the new fiscal policy for funding central network and security systems, a policy requested by the Governor and JFAC. The Dept. of Administration is working with the Div. of Financial Management and the Legislative Services Office to finalize the method for implementing the policy. In response to a query, Mr Zickau explained this new policy is separate to the ITA (previously ITRMC) fees, which do not include any technology costs.

### **LANDESK PURCHASING SOLUTION**

Craig Potcher reported that the LANDesk contract had expired on July 19 and, following a period of review, it was decided that a new contract was needed. An invitation to bid is currently on the street for a one-year contract (renewable for a total of five years) which includes additional modules and platinum level, third party support with a presence in Idaho. This will not be an open, mandatory contract but specific to a few agencies, however it will include a clause to allow other agencies to use the contract as well.

### **SOFTWARE PURCHASING STRATEGY**

Shannon Barnes led a discussion on the need to review the purchasing laws, given the changes in technology since they were developed. Consideration needs to be given to possible changes in the purchasing laws in order to make IT purchases more efficient and fiscally sound. The council will form a purchasing working group to consider the top three things to review. The group will include Craig Potcher, Greg Zickau, Eric Beck, Shannon Barnes and Sarah Hilderbrand. Michael Farley (Dept. of Health & Welfare), Joanne Sooter (Dept. of Correction) and Jim Rice (Fish and Game) may want to be involved as well.

### **TRAINING OPPORTUNITIES**

Shannon Barnes shared an agenda for a training day to be hosted by ITD and Cisco, scheduled for November 13 (venue to be determined). This is an opportunity to increase understanding of best practices in network operations management and will be open to any interested agencies.

### **STRATEGIC PLANNING**

CLOUD INITIATIVE: Mike Teller noted that a meeting would take place immediately following this one, to discuss the public/private cloud. The objective of the first meeting will be to determine what needs to be achieved, the scope involved, assignments and timeframe. Mr Teller will report again at the October ITLC meeting.

IMPROVE STATES' CYBER DEFENSE: Pam Stratton (Office of the CIO) reported that the Security TWG was focusing on incident response capabilities, which lines up with the development of the Idaho Cyber Annex led by the Bureau of Homeland Security. This includes ensuring that there are written procedures defining personnel roles and defining the basis of handling an incident.

GALLUP SURVEY: Greg Zickau provided an overview of a 12-question survey devised by Gallup which the OCIO had undertaken. This survey may be beneficial as a means of gauging the broader IT personnel environment.

### **NEW BUSINESS**

- Eric Beck noted the Dept. of Labor is working with the OCIO to implement an internet POP in Post Falls. Once that is completed, a meeting will be held to share what will have been accomplished.
- A question was raised about depreciation accounts. Mr Zickau explained that a depreciation account which, unusually, held cash had been used for IDANET. Mr Zickau noted, too, that the Dept. of Administration is able to hold sufficient cash for telecommunications without violating SWCAP regulations.
- Glen Gardiner requested feedback on the state agency project information, compiled from agency IT plans. This will be shared with council members following the meeting.

### **ADJOURNMENT / NEXT MEETING**

The meeting adjourned at 3:00, the next meeting is scheduled for October 1, 2013 from 1:30 to 3:30 in Conference Room B9 of the LBJ Building, 650 W. State St., Boise.

Respectfully submitted,



Sally Brevick, Office of the CIO