

Idaho Technology Authority (ITA)

ENTERPRISE POLICY – P4500 SECURITY – COMPUTER AND OPERATIONS MANAGEMENT

Category: P4590 – CYBERSECURITY INCIDENT AND BREACH RESPONSE MANAGEMENT AND REPORTING

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I. AUTHORITY

Authority: Idaho Code § 67-831 through § 67-833

II. ABSTRACT

When an incident or breach occurs in an agency, the State of Idaho considers this a serious matter. This policy ensures that an Agency/Agency IT Security Coordinator establishes an incident response program and reporting capability that is actionable and verifiable within the agency. It also ensures that agencies report their investigative information for incidents and breaches in a timely manner.

III. DEFINITIONS

See ITA Guideline [G105](#) (ITA Glossary of Terms) for definitions.

IV. POLICY

1. State agencies must establish an incident response capability within its organization.
2. State agencies must investigate and report their findings on incidents and breaches in accordance with policies and standards for reporting.

V. EXEMPTION PROCESS

Refer to ITA Policy [P1010](#) (Information Technology Policies, Standards, and Guidelines Framework).

VI. REFERENCE DOCUMENTS

- Idaho Code § [28-51-104](#), § [28-51-105](#), § [28-51-106](#), and § [28-51-107](#); Definitions, Disclosure of Breach of Security of Computerized Personal Information by an Agency, Individual or Commercial Entity, Procedures Deemed in Compliance with Security Breach Requirements, and Violations respectively
- ITA Policy [P4110](#) (Agency IT Security Coordinator)
- ITA Standard [S6010](#) (Incident and Breach Response Management and Reporting)
- ITA Guideline [G585](#) (Cybersecurity Incident and Breach Response Reporting)
- ITA Guideline [G525](#) (Cybersecurity Incident and Breach Response Management)

VII. CONTACT INFORMATION

For more information, contact the ITA Staff at (208) 605-4064.

VIII. REVIEW CYCLE

Twelve (12) months

IX. REVISION HISTORY

Effective Date: May 30, 2019