

Idaho Technology Authority (ITA)

ENTERPRISE POLICY – P5000 INFORMATION AND DATA

Category: P5020 – .GOV DOMAIN

CONTENTS:

- I. [Authority](#)
- II. [Abstract](#)
- III. [Definitions](#)
- IV. [Policy](#)
- V. [Exemption Process](#)
- VI. [Procedure Reference](#)
- VII. [Contact Information](#)
- VIII. [Intent](#)
[Revision History](#)

I. AUTHORITY

Authority: Idaho Code § 67-5745 (A) (B) (C)

II. ABSTRACT

Establishes a framework for a single, integrated, enterprise domain for all State of Idaho government entities. Gives citizens a clear indication of web sites that are official Idaho State government web sites.

III. DEFINITIONS

Web Domains / Uniform Resource Locators – Web domains / uniform resource locators (URLs) are addresses that direct users to sites on the World Wide Web and services via the Internet. The “.gov” domain is only available to government and the “Idaho.gov” and “id.gov” are only available to Idaho government.

IV. POLICY

The State of Idaho is dedicated to an enterprise approach to the State’s presences on the Internet. An important part of this effort is the enterprise framework. This policy establishes an enterprise domain framework consisting of the following domains:

1. “Idaho.gov” for State of Idaho agencies; and
2. “id.gov” for local government.

The format to be used for web sites: “www.‘agency’.idaho.gov.”

For marketing purposes, a URL can be submitted for approval, according to ITA IT [Enterprise Guideline G410 – Idaho.gov, Id.gov Domains](#), using a word related to the agency mission in place of the agency name such as: tourism, roads, fish, etc., in the format “ ‘mission-word’.idaho.gov.” A mission-word in combination with “idaho” or “id” can be submitted for approval using the format “combined mission-word and state name’.gov” such as “idahoroads.gov” or “visitidaho.gov.” These URL’s will be directed to the agency web site.

The format to be used for e-mail: “employee’@‘agency’ or ‘mission-word’.idaho.gov.”

The format for employee name is: “firstname.lastname.” There may be times that a number or alpha character will need to be added to make it unique, such as “firstname.lastname1” or “firstname.middleinitial.lastname.”

V. EXEMPTION PROCESS

Refer to [Policy 1010 – Information Technology Policies, Standards, and Guidelines Framework](#).

VI. PROCEDURE REFERENCE

Criteria for the .Gov Domain Policy are detailed in ITA IT [Enterprise Guideline G410 – Idaho.gov, Id.gov Domains](#).

VII. CONTACT INFORMATION

For more information, contact the ITA Staff at (208) 332-1876.

VIII. INTENT

To create an enterprise framework that will support the success of digital government, the completion of electronic transactions, and the delivery of online services that recreates a single and easy to recognize presence on the Internet.

REVISION HISTORY

07/01/13 – Changed “ITRMC” to “ITA”.

6/16/09 – Added Exemption Process, changed the layout and deleted Timeline.

8/27/08 – Revised to change the recommended e-mail format to be required “firstname.lastname,” with variations for duplicate names. The time line for

agency compliance was changed from three to two years, as is standard with other ITRMC policies.

8/25/04 – Revised to provide guidance to agencies for the new “ ‘employee’@‘agency’.idaho.gov” e-mail format. Recommended format for employee name is “firstname.lastname.” Also added the option to use a word related to the mission of the agency instead of just the agency name, such as tourism, fishing, business, etc.

Date Established: August 20, 2003