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Information Technology Resource Management Council (ITRMC)
April 27, 2011 Meeting Minutes
(approved July 19,201)

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The April 27, 2011 meeting of the Information Technology Resource Management Council was held in the East Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members/Designate(s) Present:
Teresa Luna (Chair), Director, Dept. of Administration
Donna Jones, State Controller
Dennis Gribble, Vice President & CIO, Idaho Power Co.
Jerry Piper, Operations Man., Cambridge Tel. Co.
Craig Potcher, IT Bur. Chief, Dept. of Fish & Game
Bill Reynolds, GIS Coordinator, Nez Perce County
Col. Jerry Russell, Director, Idaho State Police
Mike Rush, Exec. Director, State Board of Education
Representative Tom Loertscher (phone)
Designates –
       Steve Steiner, Bureau of Homeland Security
       Michael Farley, Dept. of Health & Welfare

Absent Members:
Senator Les Bock
Senator Patti Anne Lodge
Tom Luna, Supt. of Public Instruction
Representative Brian Cronin
Richard Armstrong, Dir., Dept. of Health & Welfare
Gen. Bill Shawver, Dir., Bureau of Homeland Security
John Peay, IS Director, Idaho Supreme Court

Others Present:
Becky Barton-Wagner, Dept. of Insurance
Sally Brevick, Office of the CIO
Carla Casper, Office of the CIO
Robin Currin, INX
Gail Ewart, GIO/OCIO
Mike Guryan, Office of the CIO
Bobby Hunter, INX
Michael Kalm, Dept. of Labor
Sharon Keene, DEQ
Michael Key, Idaho State Police

Scot Maring, Office of the CIO
John McAllister, Dept. of Labor
Andy Mehl, OSBE
Jake Meissner, Dept. of Labor
Brett Richard, Dept. of Labor
Terry Pobst-Martin, Office of the CIO
Margaret Ross, CDHD
Roy Valdez, Dept. of Labor
Steve Wilson, State Controller's Office
Greg Zickau, Office of the CIO

CALL TO ORDER
Director Luna, Chair, welcomed members and guests present and called the meeting to order.

CONSENT AGENDA
MOTION: The consent agenda was moved (Controller Jones), seconded (Director Rush) and unanimously approved. The consent agenda included the following items: approval of minutes from December 8, 2010; approval of new Standard 4231: Structures and Landmarks Data Exchange; approval of new Standard 4232: Parcel Data Exchange; approval of new Standard 2140: Mobile Device Security Capabilities; approval of new Guideline 590B: Public-Facing SQL Server Setup; approval of new Guideline 590C: Public-Facing Webserver Setup; approval of membership for Idaho Geospatial Council – Executive Committee (IGC-EC).

GOVERNANCE REVIEW: RECOMMENDATIONS
Greg Zickau presented recommendations for state IT governance on behalf of the Strategic/Governance Planning Group. [refer to slides: http://itrmc.idaho.gov/documents/governance_report.pdf]

Col. Russell queried the mechanism for enforcement and the delegation of responsibility from the ITA to the ITLC. Mr Zickau felt the budgetary process would be the primary mechanism for enforcement, which reinforced the need for financial people to be involved in the process. Overall responsibility and accountability would remain at the higher level while decision-making for technical and operational matters would be delegated down to the ITLC, the ITLC would be subordinate to ITRMC/ITA.

Col. Russell sought clarification on how the utility, shared and agency-specific areas would be determined. Mr Zickau commented that agencies should not make this decision alone, the ITLC would make the decision with the possibility of elevating to the ITA.

Rep. Loertscher felt the model would not work well if it was not binding across agencies, including the legislative branch. Mr Zickau noted that the intent was for the ITLC to focus on executive agencies and the hope was that systems would be built with such compelling business cases that the Supreme Court and the Legislature would want to be part of them. Mr Zickau added that the proposal presented here was intended to drive down IT costs over the next five or ten years, it did not address university, elected officials and the Supreme Court, all of whom are generally excluded from ITRMC policy.

Bill Reynolds queried how collaboration would be encouraged, innovation promoted and how project oversight from a neutral body would be ensured in the early stages of projects. Mr Zickau responded that collaboration was about a change in culture and there had never been a better atmosphere for collaboration that there was right now. There is a high quality of IT expertise among agencies which should ensure innovation continues. Portfolio oversight is in place, having started two years ago, and is now getting ahead of the budget cycle which makes it more impactful.

Dennis Gribble noted the comparison with Colorado. Mr Zickau explained that the current Idaho governance model is largely decentralized whereas Colorado appears to have undergone centralization and consolidation – to a degree that might not be ideal for Idaho. Mr Zickau added that Colorado was willing to present to ITRMC on their model, which could be considered for a future meeting.

Support for the proposed changes was expressed by Craig Potcher, Michael Farley and Donna Jones.

Director Rush noted that higher education was excluded from the project review process. Mr Zickau commented that higher education is largely excluded from being required to follow ITRMC policies. Mr Zickau said his own feeling was that the universities were, generally speaking, geographically disparate. Most of the state's IT spend is by the executive agencies and most of *those* agencies are located within several blocks of the capitol mall. In terms of best value for money with least political turmoil, it is easiest to focus on those executive agencies. However participation from higher education is welcomed, there are already collaborative efforts in place, for instance with the Idaho Education Network.

Director Rush recommended that the council take a little more time to consider the proposed changes. Col. Russell agreed that the model presented was the right direction to take but he wanted more time to consider what was being proposed. The council agreed that they would benefit from a special meeting dedicated to this subject, to be held in May.

WAN PROJECT COMPLETION
Mike Guryan provide the council with a final status report as the Wide Area Network (WAN) is near completion following two years of work. Network monitoring and service level reporting have been implemented as planned and oversight of the Idaho State Network (ISN) has transitioned to the Enterprise Services Oversight Committee.

Conforming management to ESOC ITIL standards is in progress, as is the migrating of a few remaining agencies and the MAN services.

The shared network services at the core and the carrier-based services reaching across the state have proven to be of great benefit for the state, particularly in terms of cost and reliability. The overall bandwidth has increased by 8% with, at the same time, a reduction of the annual spend by 18.7%. The cost per Mbps has reduced by 25%. Improving the service and reliability of the network would not have been possible without the participation of agencies and sharing of costs. The architecture is in place for growth and for possible data consolidation and cloud services.

DEPT. OF LABOR CLOUD COMPUTING PILOT PROJECT – UPDATE #2
John McAllister provided an update on the progress of the Cloud Computing pilot project. [Refer to slides: http://itrmc.idaho.gov/documents/CloudComputingITRMCApr2011.pdf]

Questions and Discussion
Jerry Piper queried the success of the pilot in terms of users of the system looking for jobs. Mr McAllister commented that since moving to the cloud, there had been no more letters to the media complaining about how poorly the system was operating. The Department is continually assessing unemployment metrics, it's difficult to say how moving to the cloud might have impacted these directly.

Craig Potcher noted that the cloud provides a useful solution to data-sharing, not only with agencies but with other states as well.

NEW BUSINESS
Craig Potcher advised the council that he would be stepping down after this year from his position as Chair of ITEAC.

ADJOURNMENT
The meeting adjourned at 11:11. A special meeting will be scheduled for May in order to discuss further the proposed IT Governance changes.

Respectfully submitted,

Sally Brevick, Office of the CIO