Information Technology Resource Management Council (ITRMC)
July 19, 2011 Meeting Minutes
(approved August 23, 2011)

The July 19, 2011 meeting of the Information Technology Resource Management Council was held at 3:00 in the East Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members/Designate(s) Present:
Teresa Luna (Chair), Director, Dept. of Administration
Brig. Gen. Bill Shawver, Dir., Bureau of Homeland Security
Senator Mitch Toryanski
Dennis Gribble, Vice President & CIO, Idaho Power Co.
Jerry Piper, Operations Man., Cambridge Tel. Co.
Richard Armstrong, Dir., Dept. of Health & Welfare
Col. Jerry Russell, Director, Idaho State Police
Mike Rush, Exec. Director, State Board of Education
Designates –
      Steve Wilson, State Controller's Office

Absent Members:
Donna Jones, State Controller
Bill Reynolds, GIS Coordinator, Nez Perce County
Senator Les Bock
Tom Luna, Supt. of Public Instruction
Representative Brian Cronin
John Peay, IS Director, Idaho Supreme Court
Representative Tom Loertscher
Craig Potcher, IT Bur. Chief, Dept. of Fish & Game

Others Present:
David Alexander, Idaho State University
Bruce Armga, Dell
Shannon Barnes, Idaho Transportation Dept.
Becky Barton-Wagner, Dept. of Insurance
Garry Beaty, City of Boise
Eric Beck, Dept. of Labor
Randi Bristol, Idaho Transportation Dept.
Bill Farnsworth, Office of the CIO
Sally Brevick, Office of the CIO
Carla Casper, Office of the CIO
Jack Clark, Ada County Assessor
Bob Cooper, Dept. of Insurance
Larry Copeland, Dept. of Insurance
Barry Crane, Dept. of Health & Welfare
Jake Duplessie, Idaho Transportation Dept.
Michael Farley, Dept. of Health & Welfare
Jody Finnegan, Idaho State University
Mike Golden, Idaho Transportation Dept.
Mike Guryan, Office of the CIO
Steve Hill, IBM
Bobby Hunter, INX

Christina Jhong, IMB
Chad Johnson, Dept. of Health & Welfare
Anne Kawalec, Ada County Assessor
Andrea Keno, Dell
Benjamin Kirchmeier, ITS, University of Idaho
Gregory Lindstrom, Div of Purchasing
John McAllister, Dept. of Labor
Laura McKenzie, Idaho State University
Bob McQuade, Ada County Assessor
Richard Mosse, IBM
Dan Narsavage, Ada County Assessor's Office
Mary Ostwinkle, Dept. of Health & Welfare
Edith Pacillo, Office of the Attorney General
Terry Pobst-Martin, Office of the CIO
Rod Reed, Idaho Transportation Dept.
Randy Robbins, Dept. of Health & Welfare
Mark Sanders, Hewlett Packard
Craig Schumacher, Idaho Transportation Dept.
Scott Stokes, Idaho Transportation Dept.
Tim Tallman, Ada County Assessor
Paul Winder, Idaho State University
Greg Zickau, Office of the CIO

2011 ITRMC IT ACHIEVEMENT AWARDS

Brig. General Shawver presented three group and four individual awards to state, local government, and institutions of higher education:
Digital Government Applications – Idaho State University: Online Student Services
Data, Information & Knowledge Management – Idaho Transportation Dept: Project Management Office
Risk Management Initiatives – University of Idaho, New Employee Welcome
GIS Professional of the Year – Dan Narsavage, Ada County Assessor's Office
IT Technician of the Year – Randy Robbins, Dept. of Health & Welfare
Applications Developer of the Year – Bob Cooper, Dept. of Insurance
IT Manager of the Year – Eric Beck, Dept. of Labor

MINUTES
MOTION: Jerry Piper moved and Director Rush seconded a motion to approve the meeting minutes from April 27, 2011 and May 13, 2011; the motion passed unanimously.

GOVERNANCE PLANNING: NEXT STEPS
Greg Zickau reminded the Council of governance decisions made at the last meeting and then led a discussion regarding the next steps in the process which centered around the current powers and duties of the council as written in statute 67-5745C. Recommendations were shared on behalf of a Governance Committee (under the ITLC) in which the duties of the Council were divided or shared between a CIO and the proposed Idaho Technology Authority (ITA). Mr Zickau noted that this would not be last opportunity for the Council to review this proposal.

Questions and Discussion
Director Rush suggested that the establishing of guidelines for the accessing of public information by the public should be the responsibility of the ITA in order to ensure broader input. Director Rush also recommended that the establishment of policies, standards and guidelines be assigned to the ITA, while the publishing of an annual report and performing of additional functions as necessary be assigned to the CIO. There was consensus that the sharing of responsibilities might be difficult.

Responding to a query about the fiscal impact of these decisions, Mr Zickau explained that the intent of these changes was to reduce IT expenditure in the state, although for some technologies an up-front investment would make this easier. Otherwise, these changes should be fiscally neutral.

A question was raised about whether the provision of information by agencies for the project review process was voluntary. Mr Zickau explained that this was not the case as ITRMC was required by statute to review and approve large-scale IT and telecommunications projects. Director Armstrong felt that the focus should be on enterprise-wide projects because some "large-scale" projects might be specific to a single agency. Mr Zickau noted that this was the general feeling of the IT community as well, and indeed the intent of the federated model.

Steve Wilson noted that Controller Jones continues to be supportive of the statewide CIO concept. Mr Wilson added that the CIO in most states typically reports to the Governor but also takes a very active role with the legislature in terms of education around technology issues in order to encourage informed funding decisions. While this might not be appropriate to include in statute, it was a critical role. Dennis Gribble commented on the importance too, of the interaction with other state CIOs and collaborative efforts outside of Idaho. Mr Zickau felt that could be captured in statute.

Regarding the requirement for agencies to submit their IT plans and project information, Director Luna raised the question of how this could be enforced. Mr Zickau commented that this tied in with the proposed composition of the ITA, which included the Division of Financial Management (DFM). Something that could be considered based on the current authority, is advising DFM and the Legislative Services Office which agencies have not submitted an IT plan and the presumption, therefore, that they have no IT requirements for the coming fiscal year. A suggestion was made that the consequence of non-compliance be articulated in Administrative Rules. Director Armstrong noted that mistakes do happen but a clear intent to circumvent the approval process would be apparent and could be taken up with the relevant director.

Mr Gribble noted that items 12, 14, 15 and 16 under statute 67-5745C could be more strongly worded, replacing "recommend" and "encourage" with "require" or "enforce".

The recommended changes to statute 67-5745C will be applied and discussed further at the next meeting.

ITA Composition
A recommendation had been made during the past week about including the rural representation. Jerry Piper felt there was some value to having a rural representative in order to spread awareness of opportunities , but it was unlikely to make a significant difference to the decisions of this forum, which was focused on state agencies.

Director Armstrong noted the importance of maintaining continuity between agencies in order to effectively achieve the core mission. The roles and responsibilities need to be refined before the ITA composition could be determined, and the focus should be on state government.

Mr Zickau commented that ITRMC had been established 14 years previously and it was time to review its mission and purpose. The new direction was the right path for the next five to seven years.

ADJOURNMENT
The meeting adjourned at about 4:15. The next meeting is scheduled for August 24, 2011.

Respectfully submitted,

Sally Brevick, Office of the CIO