

Information Technology Resource Management Council (ITRMC)

June 27, 2012 Meeting Minutes

(Approved October 31, 2012)

The June 27, 2012 meeting of the Information Technology Resource Management Council was held at 9:30 in the East Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members/Designate(s) Present:

Teresa Luna (Chair), Director, Dept. of Administration
Richard Armstrong, Dir., Dept. of Health & Welfare
Mike Rush, Exec. Director, State Board of Education
John McAllister, Dep. Chief Director, Dept. of Labor
Senator Mitch Toryanski
Col. Jerry Russell, Director, Idaho State Police (phone)
Bill Reynolds, GIS Coordinator, Nez Perce County (phone)
Brig. Gen. Bill Shawver, Dir., Bur. of Homeland Security (phone)
Designates –

Steve Wilson, State Controller's Office

Absent Members:

Donna Jones, State Controller
Mike Field, Executive Director, Idaho Rural Partnership
Dennis Gribble, Vice President & CIO, Idaho Power Co.
Senator Les Bock
Tom Luna, Supt. of Public Instruction
Representative Tom Loertscher
Representative Brian Cronin
Patti Tobias, Administrative Director, Idaho Supreme Court

Others Present:

Sally Brevick, Office of the CIO
Carla Casper, Office of the CIO
Michael Farley, Dept. of Health & Welfare
Bill Farnsworth, Office of the CIO
Andrea Kino, Dell

Gregory Lindstrom, Div. of Purchasing
Pam Stratton, Office of the CIO
Dean Taylor, IBM
Will Wall, Dept. of Environmental Quality
Greg Zickau, Office of the CIO

CALL TO ORDER

Director Luna called the meeting to order and welcomed John McAllister, newly appointed to the Council in the position of "Agency Information Systems Manager".

MINUTES

MOTION: Director Armstrong moved and Director Rush seconded a motion to approve the minutes from December 22, 2011 as presented; the motion passed unanimously.

NEW IGC-EC MEMBERS

Bill Farnsworth provided a brief overview of the Idaho Geospatial Council-Executive Committee and the process for electing new members.

MOTION: Director Armstrong moved and Mr. McAllister seconded a motion to approve the appointment of IGC-EC members elected in March 2012; the motion passed unanimously.

SECURITY UPDATE

WIRELESS ASSESSMENT: Pam Stratton, Chief Information Security Officer, reported on an independent wireless assessment carried out in the LBJ Building and Capitol in early March. The assessment scored relatively poorly for both risk and health assessment (the latter referring to performance efficiency). Consequent action taken includes the updating of Standard 3530 through the ITLC. There are a number of mitigating initiatives and strategies that are being implemented to make the wireless network more secure. An appliance for centralized management, real-time monitoring and reporting has been recommended but costs \$20,000 + \$10,000 for each additional 20 sensors. It is possible for the OCIO to carry out an agency-specific, manual assessment on-site.

Agencies wishing to have an assessment carried out are encouraged to contact Pam Stratton at pam.stratton@cio.idaho.gov or (208) 332-1851.

CYBER STORM EVENT :The Cyber Storm event that will take place on October 3 and 4 this year is a fictitious exercise led by the Department of Homeland Security with participation from several Idaho state agencies. Ms Stratton noted the importance of involvement at the director or deputy director level, given the decision-making that will occur.

MOBILE DEVICE MANAGEMENT POLICY

Pam Stratton presented a final draft of Policy 4550, which had been discussed previously by ITRMC in December 2011, with subsequent changes approved by the ITLC. Discussion centered around state employees using personal devices to connect to the state network and the additional burden of security and the resources necessary to comply with the policy. These concerns were shared by several members of the council but it was felt that the expense of providing state-owned devices and remaining up to date with technology advances, would also be burdensome. The issue of e-discovery was also raised.

MOTION: Director Armstrong moved and Director Rush seconded a motion to approve Policy 4550 as presented; a roll call vote was taken and the motion passed with all in favor and none against or abstaining.

STRATEGIC PLANNING

Greg Zickau reported on the Strategic Planning process undertaken by ITLC members, and the outcomes.

ITLC UPDATE

John McAllister reported on the activity of the IT Leadership Council over the past year. This included the development of the Mobile Device Management Policy already discussed in this meeting; the approval of a SQL Injection Attack Guideline (G591B); updates regarding the DHR i-Perform program and Eastern Idaho Technical College virtualization project; discussions regarding cyber security, the project review process and increasing awareness of the IT purchasing contracts and procedures. The technical working groups that report to the ITLC have also been very active, details can be found in the ITRMC Annual Report at <http://itrmc.idaho.gov/resources.html> . Mr McAllister highlighted a collaborative effort among agencies to provision more than \$79,000 for an independent assessment of the Idaho State Network.

PARCELS PROJECT

Bill Farnsworth, Idaho Geospatial Officer, reported that he had been engaging the counties and various agencies in discussions about centralizing access to county parcel data. Under the IGC-EC, a committee is in place and a Parcel Data Exchange Standard has been developed, available at gis.idaho.gov. It is anticipated that Access Idaho will act as the conduit for transferring fees from the proposed central access point, to the counties. The counties are currently reviewing a draft MOU in this regard.

NASCIO AWARDS NOMINATIONS

Greg Zickau reported on the nominations submitted to NASCIO (National Association of State CIOs). Instead of holding the ITRMC Awards, efforts this year have been focused on increasing visibility for this national program.

NEW BUSINESS

There was no new business to come before the Council.

ADJOURNMENT

The meeting adjourned at 11:00, the next meeting is scheduled for August 22, 2012.
Respectfully submitted,



Sally Brevick, Office of the CIO