Idaho Technology Authority (ITA)
FIRST MEETING
August 1, 2013 Meeting Minutes
(Approved April 24, 2014)

The first meeting of the Idaho Technology Authority was held on August 1, 2013 at 9:30 in the East Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members Present:
Dan Goicoechea, CHAIR, State Controller's Office
Senator Cliff Bayer
David Fulkerson, Div. of Financial Management
John McAllister, Dept. of Labor
David Taylor, Dept. of Health and Welfare
Cathy Holland-Smith, Legislative Services Office
Clark Rollins, Idaho State Police
Kevin Kempf, Dept. of Correction
Anne Kawalec, IGC-EC Chair
Richard Turner, Military Division
Greg Zickau, Office of the CIO
Mike Rush, State Board of Education
Kevin Iwersen, Idaho Courts

Members Absent:
Representative Holli Woodings
Representative from Private Industry – position vacant
Employee from State Government – position vacant

Others Present:
Becky Barton-Wagner, Dept. of Insurance
Julie Best, Idaho Education Network
Sally Brevick, Office of the CIO
Carla Casper, Office of the CIO
Cheryl Dearborn, Office of the CIO
Michael Farley, Dept. of Health and Welfare
Bill Farnsworth, Office of the CIO
Julie Hart
Bob Hough, State Controller's Office
Jim Kruse, Mainline Info Systems
Mike Langrell, Military Division

Teresa Luna, Dept. of Administration
Kristin Magruder, Idaho Education Network
Jennifer Pike, Dept. of Administration
Jon Pope, Office of the CIO
Keith Reynolds, Dept. of Administration
Tammy Shipman, State Controller's Office
Dan Stefani, Mainline Info Systems
Pam Stratton, Office of the CIO
S. Wick, Mainline Info Systems
Deb Wonch, State Controller's Office

CALL TO ORDER
Dan Goicoechea called the meeting to order and introductions were made, with apologies from Rep. Woodings.

CONSENT AGENDA
MOTION: Dr. Rush moved and Mr. McAllister seconded a motion to approve the consent agenda as presented; the motion passed unanimously.
Mr Zickau expanded on the current structure and responsibilities of the ITA subcommittees.

IT BUDGET
Mr. Zickau presented the context for the new fiscal policy requested by the Governor and the Joint Finance and Appropriations Committee (JFAC) Co-Chair, and explained that the last action taken by the IT Resource Management Council (ITRMC) had been to approve using a combination of allocation and user fees to recover costs for central network and security systems. In the discussion that followed there was agreement that a global solution was necessary given that IT infrastructure and security are critical for enabling agencies to do business.

1

Concern was expressed about agencies having to add these funds to their budget requests and risk these requests competing with, or taking precedence over, their other needs. Mr Fulkerson noted that if no action was taken for a year, costs would escalate going forward. He added that the question was whether to globally adjust budgets now or leave it to agencies to request funds and risk the funds not being received. Both the Div. of Financial Management and the Legislative Services Office are considering how to overcome this and whether SWCAP can be used.

It was noted that the motion passed by ITRMC was a concept rather than a plan for implementation and further consideration was needed with regard to how to incorporate this into agency budgets. Ms Holland-Smith commented that whatever was decided, the consequences for budgeting needed to be understood, however it did make sense for the Dept. of Administration to manage this.

MOTION: Mr McAllister moved and Mr Taylor seconded a motion that ITA support staff within the Department of Administration work with the relevant agencies on developing a means for implementing the new fiscal policy and bring a plan back to the ITA.

Mr Zickau sought clarification as to whether the plan would need to be presented to the ITA or whether it could move forward with the approval of DFM and LSO, given the time constraint for preparing FY15 budgets. It was agreed that further approval from the ITA would not be necessary.

AMENDED MOTION: ITA support staff in the Dept. of Administration to work with the relevant agencies on developing a means for implementing the new fiscal policy which, if approved by DFM and LSO, could be moved forward; the motion passed unanimously.

EXPECTATIONS
Greg Zickau initiated a discussion on the leadership that the ITA will provide and shared expectations from the IT Community. These included the need to continue increasing collaboration among agencies. Mr Zickau sought approval from the council regarding the appointment of Michael Farley (Dept. of Health & Welfare) and Shannon Barnes (Idaho Transportation Dept.) as Chair and Vice Chair respectively of the ITLC, as elected by the committee members.

MOTION: Mr McAllister moved and Mr Turner seconded a motion that the ITA approved the appointment of Michael Farley and Shannon Barnes as Chair and Vice Chair respectively of the ITLC; the motion passed unanimously.

During the discussion, the following points were made:
- The IT community would be looking to the ITA for direction and leadership regarding the business needs that will drive IT decision-making.
- Tax payers expect state government agencies to work together to protect the IT infrastructure investment and to do so frugally.
- The ITA was created to provide a business operations perspective to technology people so that IT spending is undertaken efficiently and appropriately. The ITA agenda will be driven by business needs.
- The ITA will assist in communicating IT needs with the legislature.
- The recruitment and retention of IT staff is an issue that will need addressing.
- The ITA will likely meet more often than the required two meetings per year. It is important to maintain momentum.

ADJOURNMENT
The meeting adjourned at 11:15. The next meeting of the ITA has yet to be scheduled.
Respectfully submitted,

Sally Brevick, Office of the CIO