

Idaho Technology Authority (ITA)

May 15, 2015 Draft Meeting Minutes

(Approved September 2, 2015)

The Idaho Technology Authority meeting was held on May 15, 2015 at 9:00 a.m. in the East Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members Present:

Dan Goicoechea, CHAIR, State Controller's Office
Maj. Kevin Hudgens, Idaho State Police
Pat Donaldson, Dept. of Correction
Pam Bond, IGC-EC Chair
Ben Call, Military Division
 Alt. for Gen. Richard Turner
Greg Zickau, Office of the CIO
Carson Howell, State Board of Education
 Alt. for Mike Rush
Charlene McArthur, Idaho Transportation Dept. (phone)
Jay Engstrom, Dept. of Labor
Kevin Iwersen, Idaho Courts
Senator Cliff Bayer

Others Present:

Erin Seaman, Office of the CIO
Michael Farley, Dept. of Health & Welfare
Michael Kalm, Dept. of Labor
Gara McCutchen, Verizon Wireless
Bill Farnsworth, Office of the CIO
Jon Pope, Office of the CIO
Keith Reynolds, Dept. of Administration
Bob Hough, State Controller's Office
Eric Beck, Dept. of Labor

Members Absent:

Representative John Gannon
David Fulkerson, Div. of Financial Management
Dave Taylor, Department of Health & Welfare
Cathy Holland-Smith, Legislative Services Office
Representative from Private Industry – position vacant
Employee from State Government – position vacant

Rachel Zahn, Office of the CIO
Gregory Lindstrom, Division of Purchasing
John Davison, Office of the CIO
Shelby Kerns, Division of Financial Management
Robyn Lockett, Legislative Services Office
Paul Headlee, Legislative Services Office
Taylor Barnes, State Liquor Division
John Foster, Kestrel West
Roger DuBois, Commission for Libraries
Jason Urquhart, Division of Purchasing
Stephanie Wildman, Division of Purchasing

CALL TO ORDER

Chairman Dan Goicoechea called the meeting to order at 9:05 a.m. and introductions were made.

MOTION TO AMEND AGENDA

MOTION: Mr. Zickau moved and Mr. Donaldson seconded a motion to amend the agenda to recognize the appointment of Pam Bond as the new chair of the IGC-EC, and to approve the 2015 IGC-EC Election results; the motion passed unanimously.

MINUTES

MOTION: Mr. Howell moved and Mr. Zickau seconded a motion to approve the minutes of the February 25, 2015 meeting; the motion passed unanimously.

TELECOMMUNICATIONS CONTRACT – UPDATE

Mr. Zickau gave a brief overview of the Department of Administration (DOA) appropriation bill, noting the legislative intent language requiring DOA to analyze and justify the costs, benefits and flexibility of statewide contracts, as compared to individual contracts for telecommunications or broadband services. This analysis is required prior to the expiration of the emergency contract with CenturyLink on August 27. The emergency contract replaced the legally voided Idaho Education Network (IEN) contracts that agencies were using for telecommunications services outside of Ada and Canyon Counties. Pursuant to the intent language, any contract resulting from the analysis, RFPs or purchases going forward must be limited to 12 months, and DOA must issue contracts based on the results of the analysis.

Mr. Zickau explained that the terms of the emergency contract do not allow for extensions, but does allow a 120-day transition period. The intent is that transition to a new contract will begin on August 27 when the emergency contract expires. There are no options under the emergency contract for renewals or extensions beyond the 120-day transition period.

Mr. Zickau reviewed the components of the analysis, and provided an overview of the current core network. He noted that the analysis is still in draft form. His review included the following:

- Costs: One-time costs; monthly recurring costs charged by the vendor; aggregation costs; cost to contract;
- Benefits: Strategic alignment with the statutory responsibilities of the ITA; effectiveness and reliability; cyber security;
- Flexibility: Flexibility of the technology; flexibility in vendors.

Mr. Zickau explained that the analysis finds that a central procurement is in the overall best interest of state government. He has spoken with a number of his peers at other state agencies, as well as in other states, has read numerous independent analyses, and has not found anyone that proposed an individual agency versus central procurement. He noted that even those he would describe as “neutral,” still recognize that from a state perspective centrally procured contracts are a better choice for the state overall.

Mr. Zickau further explained that when the IEN contract was voided, school districts went out and purchased broadband on their own. While there were some savings for some school districts, he emphasized that what the districts purchased, and what the state was purchasing are not the same thing. The state was purchasing a private, managed network, with quality of service and robust service level agreements (SLAs), while the school districts, largely, replaced it with public internet. He noted that for some agencies, that may be adequate, but for many agency services, public internet does not have the technical parameters that will allow their services to continue.

COMMENTS AND DISCUSSION:

- Concern was expressed about the short-term nature of the contract. However, Chairman Goicoechea noted that while the legislative intent was very clear that the initial term was to be one year, he acknowledged the difficulty of getting vendors to invest and put up the capital for just one year.
- Mr. Farley, Dept. of Health & Welfare (DHW), stated that DHW fully supports this analysis, and believes it is in the best interest of the state. He mentioned that DHW was also working with Ben Call and Jon Pope on the microwave network that the state has already in place.
- Mr. Hough, Office of the State Controller (SCO), stated that he would like OCIO to more completely define the connectivity options that it has to the state network. He noted that over the years he has worked with older technologies, including IdaNet, which had a variation of what has been titled “one contract, multiple vendors.” He emphasized that multiple options in terms of vendors and options for connectivity to the state network is very important.
- Mr. Headlee commented that this analysis provided a compelling argument for a statewide approach, but suggested limiting the request for pricing information to 12-months within the RFP, rather than 36 months, to avoid any confusion or any risk of a contested contract down the road.
- It was agreed that a single contract with multiple vendors would be the most advantageous to the state and the citizens.
- Mr. Engstrom commented that he was neutral right now, and added that there was a need to justify the costs to the legislature.
- In response to a request from Ms. McArthur, Mr. Zickau responded that although there is not sufficient time to do a line by line network analysis, the articulation of the summary of customer needs is in the RFP, which has been a collaborative effort by multiple agencies.

Based on the discussion, it was agreed that a draft of the RFP would be shared with the members, as well as LSO staff, with the following revisions:

- Additional background would be included in the Executive Summary to help provide context;

- The section requesting information for 36-month pricing would be removed.

ITA POLICIES

ENTERPRISE POLICY P5010 – Mr. Farnsworth reviewed Policy P5010, governing web publishing. He noted that this was an existing policy, which was being revised to assure that URL ownership, hosting or services are under state control.

MOTION: Mr. Iwersen moved and Mr. Engstrom seconded a motion to approve the revision to Enterprise Policy P5010 as presented; the motion passed unanimously.

CONTINUATION OF IDAHO STATE DIVISION OF LIQUOR (IDL) EXEMPTION FROM ENTERPRISE POLICY P5010 (WEB PUBLISHING) AND P5020 (DOT.GOV DOMAIN) FOR MARKETING WEBSITE – Mr. Farnsworth reviewed the exemption and requested a continuation on behalf of IDL. He noted that this exemption applies only to IDLs consumer-based, informational website, and was originally approved in 2014 with the request that IDL report to the committee in one year. He noted that the IT Leadership Council (ITLC) was recommending that the continuation of this exemption be approved with a sunset clause not to exceed five years.

MOTION: Mr. Donaldson moved and Sen. Bayer seconded a motion to approve the continuation of the Idaho State Division of Liquor exemption from Enterprise Policy P5010 and P5020 for their marketing website, with a sunset clause not to exceed five (5) years; the motion passed unanimously.

ADJOURNMENT

The meeting adjourned at 10:52 am. The next meeting of the ITA has yet to be scheduled.

Respectfully submitted,



Erin Seaman, Office of the CIO