

# Idaho Technology Authority (ITA)

June 30, 2016 Draft Meeting Minutes

*(Approved September 8, 2016)*

The Idaho Technology Authority meeting was held on June 30, 2016 at 9:30 am in the East Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

## ATTENDANCE

### **Members Present:**

Dan Goicoechea, CHAIR, State Controller's Office  
Senator Cliff Bayer  
Rep. John Gannon  
Gen. Richard Turner, Military Division  
Maj. Kevin Hudgens, Idaho State Police  
Pat Donaldson, Dept. of Correction  
Greg Zickau, Office of the CIO  
Jay Engstrom, Dept. of Labor  
Dave Taylor, Dept. of Health & Welfare  
Carmen Achabal, Dept. of Commerce  
Pam Bond, IGC-EC Chair  
Matt Freeman, Office of the State Board of Education  
Chris Victory, Idaho Transportation Dept. (ITD)  
*(Alt. for Charlene McArthur)*

### **Members Absent:**

Kevin Iwersen, Idaho Courts  
Cathy Holland-Smith, Legislative Services Office  
Jim Nottingham, HP Inc.  
David Fulkerson, Div. of Financial Management

### **Others Present:**

Robert Geddes, Dept. of Admin.  
Keith Reynolds, Dept. of Admin.  
Michael Farley, Dept. of Health & Welfare  
Erin Seaman, Office of the CIO  
Jon Pope, Office of the CIO  
Mike Teller, Tax Commission  
Ben Call, Military Division  
Eric Beck, Dept. of Labor  
Lance Wyatt, Office of the CIO  
Chris Smith, Office of the CIO

Karl Gautschi, Office of the CIO  
Steven Higgins, Idaho State Police  
Tom Olmstead, Office of the CIO  
Faith Cox, Risk Management  
Bob Hough, State Controller's Office  
Julie Weaver, Office of the Attorney General  
Rodger Fisher, Office of the Attorney General  
Jeff Walker, Access Idaho  
Michael Kalm, Dept. of Labor  
Rachel Zahn, Dept. of Labor  
Michael Stanton, ACHD

## CALL TO ORDER

Chairman Dan Goicoechea called the meeting to order at 9:33 am.

Maj. Hudgens introduced Steven Higgins, who was recently hired as the IT Systems Manager at Idaho State Police (ISP). Mr. Higgins has also been appointed to the ISP seat on the IT Leadership Council (ITLC).

## MINUTES

**MOTION: Gen. Turner moved and Mr. Taylor seconded a motion to approve the minutes of the April 26, 2016 meeting, as presented; the motion passed unanimously.**

## ITA POLICIES

ENTERPRISE POLICY P2060 (LEAST PRIVILEGE AND LEAST FUNCTIONALITY) – Mr. Olmstead gave an overview of P2060, and briefly discussed the concepts of “least privilege” and “least functionality.” This policy would satisfy several of the requirements of the NIST framework and the underlying CIS Critical Security Controls (CSCs). Discussion followed, with several comments in support of this policy, and it was noted that implementation would primarily involve process changes and was not expected to be costly.

**MOTION: Mr. Taylor moved and Mr. Donaldson seconded a motion to approve Enterprise ITA Policy P2060, as presented; the motion passed unanimously.**

## **CYBERSECURITY TRAINING-PUBLIC COLLEGES & UNIVERSITIES**

Mr. Freeman explained that at the February ITA meeting, the committee had approved ITA Policy [P4505](#) (Cybersecurity Awareness Training), and had discussed the need for cybersecurity training opportunities for state agencies. Mr. Freeman had agreed to gather information on the types of cybersecurity training currently being used by the public colleges and universities in Idaho. Since that meeting, he has surveyed the institutions, and he reported on the responses he received. He noted that training varied at institutions based on the resources, and also by the CIO, in terms of focus.

Mr. Zickau commented that one of the working groups of the Governor's Cybersecurity Taskforce is focused on education and training. This group is gathering feedback from agencies on their current training programs and will be looking for commonalities to guide the establishment of a minimum training baseline. He noted that ITLC will also be working with the Division of Purchasing (DOP) to look at options for a procurement vehicle for training for all agencies.

Chairman Goicoechea expressed his support as the chair for a minimum level of basic securities and protections. He noted that the ITA would be willing to convey this support to JFAC.

## **CYBER LIABILITY INSURANCE - UPDATE**

Ms. Cox reported that since her last update to the committee, Risk Management has been able to collect cyber liability applications from all but a few of the state agencies. That information was provided to the broker and the insurance carrier, who determined that they would be able to insure Idaho in total, with no exclusions. Agencies interested in purchasing cyber liability insurance in FY2017 have the option of doing so beginning on July 1, and coverage will be automatic for those agencies that are covered by Risk Management beginning in FY2018, without exclusion. This will also include the public colleges and universities.

Discussion followed regarding costs and reserves, as well as what several other states are doing. Ms. Cox recommended that approval be sought from the Risk Management Advisory Committee before implementing.

## **ENTERPRISE CLOUD SUITE – DISCUSSION**

Maj. Hudgens explained that ISP is considering moving to the cloud, and queried the members about their agencies' experiences and any lessons learned.

Discussion of some of the benefits and lessons learned by other agencies followed. Costs of this type of service model were also discussed and some concern was expressed regarding where the data would reside. It was noted that a working group was being formed in order to look at some of the operating constraints and define some desirable business outcomes.

## **ITA SUBCOMMITTEES – UPDATE**

IT LEADERSHIP COUNCIL (ITLC) – Mr. Farley briefly reviewed the goals and responsibilities of the ITLC, including its strategic objectives. He noted that it will soon be time to begin the upcoming year's strategic planning. As has been done for the last two years, the ITA members will be invited to participate in this process.

Mr. Farley updated the committee on the status of the IT Classification study which was done by the Hay Group. The classifications have been updated and the Division of Human Resources (DHR) will begin meeting with HR staff across the state to begin the next steps for putting the changes to the classifications in place. Mr. Farley thanked all those who participated and worked on this project.

## **OTHER BUSINESS**

RE-APPOINTMENT OF ITA CHAIR – Chairman Goicoechea shared that he has been re-appointed as the ITA chair and will serve one more year. His term will end on June 30, 2017.

FISCAL CODING EDUCATION – Mr. Zickau reported that several new expenditure subobject codes have been submitted for approval to the Division of Financial Management (DFM) in order to better reflect expenditures for cloud services. Included will be codes for Infrastructure as a Service (IaaS), Platform as a Service (PaaS) and Software as a Service (SaaS). He noted that there was also the possibility of creating an additional code for

Desktop as a Service (DaaS). Once the new codes are approved there will be a process for educating the fiscal staff at the agencies.

**ADJOURNMENT**

The meeting adjourned at 10:44 am. The next meeting of the ITA has yet to be scheduled.

Respectfully submitted,



Erin Seaman, Office of the CIO