

Information Technology Resource Management Council (ITRMC)  
**Idaho Geospatial Council – Executive Committee**

**June 17, 2010, Meeting Minutes**  
(Approved by committee August 19, 2010)

The June 17, 2010 meeting of the Idaho Geospatial Council – Executive Committee was held in Room 302 of the LBJ Building, 650 West State Street, Boise, Idaho.

**ATTENDANCE**

**Members/Alternate(s) Present:**

Nick Nydegger, Chair, Idaho Military Division  
Gail Ewart, Idaho Geospatial Office  
Nancy Glenn, Idaho State University  
Diane Holloran, HDR Engineering  
Donna Phillips, City of Hayden (phone)  
Frank Roberts, Coeur d’Alene Tribe (phone)  
Scott Van Hoff, US Geological Survey  
James Zehner, Idaho County (phone)

*Alternates*

*Bruce Godfrey, INSIDE Idaho (Gail Eckwright, phone)*  
*Craig Rindlisbacher, City of Rexburg, (Dennis Hill)*

**Others Present:**

Sally Brevick, Office of the CIO  
Peter Crowell, Crowell-Schulte IT Consultants  
Ross Dodge, Community Planning Assoc.  
Anne Kawalec, Ada County Assessor’s Office  
Bryant Ralston, ESRI  
Wilma Robertson, Idaho Geospatial Office  
Sara Stolz, Ada County Assessor’s Office  
Jim Zier, Local Highway Tech. Assistance Council

**WELCOME**

Nick Nydegger welcomed everyone and noted that, since the new [Executive Order](#) has been signed by Governor Otter, this committee was now operating as the Idaho Geospatial Council – Executive Committee (IGC-EC).

**APPROVAL OF THE PREVIOUS MINUTES**

**MOTION:** Gail Ewart moved and Nancy Glenn seconded a motion to approve the April 15, 2010 minutes as presented; the motion passed unanimously. (<http://itrmc.idaho.gov/minutes/igc/20100415.pdf>)

**RATIFYING OF INTERIM MOTIONS**

**MOTION:** Donna Phillips moved and Diane Holloran seconded a motion to ratify the following motions made and approved since the last Executive Order expired on January 25, 2010:

- to approve the December 17, 2009 meeting minutes
- to approve the Data Exchange Standard for Emergency Service Zones
- to approve the February 18, 2010 meeting minutes

The motion passed unanimously.

**FINAL APPROVAL OF THE IGC BYLAWS**

Following some discussion, it was agreed that the Bylaws would be adopted with the understanding that changes could be made at any time at future committee meetings, with the affirmative vote of a two-thirds majority.

**MOTION:** Gail Ewart moved and Scott Van Hoff seconded a motion to adopt the draft IGC Bylaws, version 105; the motion passed unanimously.

Nick noted that members of the Idaho Geospatial Committee were now members of the IGC-EC. Nick will email the current members regarding whether they wish to remain on the committee, volunteers will then be sought to form a Nominating Committee which will assist in filling the vacant positions and the election of a new chairperson.

### **IDAHO TRANSPORTATION FRAMEWORK PROJECT**

Bruce Godfrey explained that this project is part of the 2009 NSDI Cooperative Agreement Program Grant (May 2009 through December 2010). There are three activities outlined in the grant:

- 1) incorporate additional partners for the integrated roads project,
  - 2) enhance the automated Extract-Transform-Load application by integrating data from Source Stewards,
  - 3) discuss, explore and make recommendations for standards for the Idaho roads Framework. (Updates on the first two activities will be provided at future IGC-EC meetings.)
- Croswell-Schulte IT Consultants recently took on the task of developing a findings-and-recommendations document that provides an assessment on the current situation in Idaho, considers what successes other states have experienced and provides recommendations regarding solutions for the way forward.

Peter Croswell presented the committee with an overview of the project including the objectives, current centerline database development and maintenance programs in Idaho, recommendations, and the future stewardship of road centerline data. The subject of stewardship was of particular interest to the committee, Peter provided the following recommendations and referred to section 8 of the report:

- For best success and sustainability, a State agency should assume the Framework stewardship role
- Effective stewardship will require participation and data contributions from multiple organizations—state, federal, local
- Compilation process should draw on ongoing work carried out as part of the Integrated Road Centerline project and data being collected and maintained by the ITD and LHTAC
- Need to provide for local government update in places with inadequate resources or expertise, including a formal approach, resources, and roles.
- For optimal integration and best usability, data contributions should eventually conform to the Framework standard.
- Metadata should be updated in tandem with updates to the centerline database
- A stewardship implementation is required and includes a charter, a plan, business rules and standard operating procedures developed collaboratively by the stewards.

Committee members will provide comments on the “Findings and Recommendations, Idaho Transportation Framework Project Final Report” to Bruce Godfrey by July 2, 2010.

### **LAND USE / LAND COVER TECHNICAL WORKING GROUP**

Wilma Robertson commented that if a working group could be formed, the first meeting would be the following week during the forum in Pocatello. Keith Weber will be taking the lead.

**MOTION: Nancy Glenn moved and Donna Phillips seconded a motion to approve the formation of a Land Use / Land Cover Working Group; the motion passed unanimously.**

### **GOVERNMENT UNITS TECHNICAL WORKING GROUP**

Joe Johns has agreed to chair this working group, Craig Rindlisbacher is the lead for elections and an initial meeting is planned for some time in July.

**MOTION: Diane Holloran moved and Gail Ewart seconded a motion to approve the formation of a Government Units Technical Working Group; the motion passed unanimously.**

## **NAIP 2009 IMAGERY SERVICES**

Bruce Godfrey advised the committee of several web services that are published at ISU and INSIDE Idaho <http://beta.insideidaho.org> or [http://giscenter.isu.edu/data/GISTReC\\_WebServices.pdf](http://giscenter.isu.edu/data/GISTReC_WebServices.pdf) . Layer files can be found at [http://giscenter-sl.isu.edu/AOC/AOC\\_DOQQ/Idaho/7-NAIP\\_2009/LayerFiles/](http://giscenter-sl.isu.edu/AOC/AOC_DOQQ/Idaho/7-NAIP_2009/LayerFiles/) . These layer files can be added directly to ArcMap or connected to ESRI web services.

## **LOCAL ACTIVITY REPORTS**

Leadership Meeting: Gail reported that IGC members and Framework Chairs had met for a brainstorming / team-building day to consider a number of issues including marketing and communications ideas; redistricting and election consolidation; census mapping; decertification of levies. Gail and Wilma have built a moving-to-action plan from the suggestions put forward.

Craig Rindlisbacher reminded everyone that the Eastern Idaho region would be holding a “kick-off” meeting for their Regional Resource Center (RRC) on June 23, 2010 from 2:00-5:00 at ISU in Pocatello. Keith Weber will be present. Pete Crosswell advised of a project underway regarding business planning for the RRCs.

Jim Zier followed up an earlier discussion regarding the stewardship of the Transportation Framework Project, noting that the Local Highway Tech. Assistance Council had been created to serve as an advocate for local and small rural jurisdictions. This, together with the minimal resources of the council, meant it was not ideal for the stewardship role.

Nancy Glenn advised that there is a link to the Idaho LiDAR Consortium from [idahoview.org](http://idahoview.org). Nancy reported further that USGS CLICK will continue to house LiDAR data, however they do not have a lot of funding for CLICK in the short term and the long term future of housing data there is uncertain. OpenTopography.org is becoming a clearing house for processing LiDAR data and is interested in partnering with Idaho.

Gail Ewart announced that a Structures Meeting for the South West Idaho region would take place the next day; the initial meeting of the Land Use / Land Cover TWG was scheduled for June 24 at the ISDI Forum; the RRC meeting is on June 23; the ITRMC meeting on June 23 will include the presentation of the 2010 ITRMC IT Awards. The Emergency Services Zones Standard will be presented to ITRMC on August 25 and the Structures Standard will be presented at the August meeting of the Emergency Communications Commission.

Bruce Godfrey noted that INSIDE Idaho has a link to the new website [beta.insideidaho.org](http://beta.insideidaho.org) which includes new look and feel as well as new functionalities, feedback is encouraged.

Anne Kawalec advised that the Parcel TWG is working on a Parcel Standard, a draft will be ready for general review within a couple of months.

## **NEXT MEETING**

The meeting adjourned at 11:30 AM; the next meeting of the IGC-EC is scheduled for August 19, 2010.  
Respectfully submitted,



Sally Brevick, Office of the CIO