IT Leadership Council (ITLC)
IT Resource Management Council (ITRMC)
Meeting Minutes: November 22, 2011
(Approved February 7 2012)

The November 22, 2011 meeting of the IT Leadership Council was held at 1:30 in the Basement Conference Room of the LBJ Building, 650 West State Street, Boise, Idaho.

ATTENDANCE

Members/Alternates Present:

John McAllister (Chair), Dept. of Labor
Becky Barton-Wagner (Vice Chair), Dept. of Insurance
Steve Wilson, State Controller's Office
Glen Gardiner, Dept. of Water Resources
Robert Butler, Industrial Commission
Glenn Haar, State Tax Commission
Greg Zickau, Office of the CIO
Bob Nertney, Div. of Voc. Rehabilitation
Kevin Zauha, Parks and Recreation
Jim Williams, Public Health District III
Michael Key, Idaho State Police (phone)
Shannon Barnes, Transportation Dept. (phone)
Suchitra Ganapathi, Dept. of Correction (phone)
Mike Langrell, Idaho Military Division (phone)
Alternate(s)
　　Brad Alvaro, Dept. of Health & Welfare

Others present:

Sally Brevick, Office of the CIO
Sharon Duncan, Div. of Human Resources
Bill Farnsworth, Office of the CIO
Mike Guryan, Office of the CIO
Kathy Osborn, Div. of Human Resources
Brett Richard, Dept. of Labor
Pam Stratton, Office of the CIO
Kim Toryanski, Div. of Human Resources

Members Absent:

Craig Potcher, Dept. of Fish & Game
Dan Raiha, Dept. of Lands
Michael Farley, Dept. of Health & Welfare
Troy Wheeler, Dept. of Education

CALL TO ORDER
John McAllister called the meeting to order and welcomed Jim Williams who will be representing the Health Districts on the Council.

MINUTES
MOTION: Becky Barton-Wagner moved and Steve Wilson seconded a motion to approve the meeting minutes from October 26, 2011 as presented; the motion passed unanimously.

GUIDELINE 591B: SQL INJECTION ATTACK AVOIDANCE
Brett Richard (Dept. of Labor) presented G591B to the Council. This was the first presentation of this guideline, which was drafted by the Secure State Network Working Group.
MOTION: Steve Wilson moved and Greg Zickau seconded a motion to approve and adopt G591B – SQL Injection Attacks: Information and Avoidance, the motion passed unanimously.

DHR PERFORMANCE MANAGEMENT SYSTEM
Sharon Duncan (Project Director, Div. of Human Resources) provided an update to the Council regarding the development of the performance management system, now referred to as I-Perform. A focus group has been formed, roles and responsibilities defined, and documents drafted (Communication plan, FAQs sheet, Phase 2 requirements). The focus group will recommend changes to the definitions and descriptions of rating levels, consider agency transitions, assist with training development and finalize the documents that have been drafted. In December agency testing will be completed, text edits completed and the training plan finalized.

MOBILE DEVICE MANAGEMENT POLICY
Robert Butler shared the updated version of the Mobile Device Management Policy, following the changes discussed at the October ITLC meeting.

MOTION: Greg Zickau moved and Glenn Haar seconded a motion to forward the Mobile Device Management Policy (with further changes as discussed) to ITRMC for approval, the motion passed unanimously.

PLANNING

Greg Zickau initiated a discussion by suggesting potential agenda items for the strategic planning that would begin the following week. These included how the ITLC conducts business; what subcommittees should be established and what would be expected of those subcommittees; the purpose of standards; reviewing last year's goals and what has been achieved; and what the goals should be for the next 12 to 18 months.

NEW BUSINESS

Becky Barton-Wagner queried whether the reviewing of IT position classifications, initiated some months back, was still in progress. Greg Zickau commented that, while it is recognized that this still needs to be done, it is not clear where the energy or resources to carry out the work should come from, given the current focus on other projects. Greg noted too, that the STARS codes need updating in order to more accurately reflect IT spending.

Glenn Haar initiated a discussion regarding the use of personal mobile devices to connect to email and the state network, given the prediction by Gartner that by 2014, 90% of organizations will be supporting corporate applications on personal devices. The general consensus was that this is already occurring and would be worth a more in-depth discussion at a future point.

NEXT MEETING

The meeting adjourned at 3:20, the next meeting is scheduled for February 7, 2011 from 1:30 to 3:00 in the Basement Conference Room of the LBJ Building, 650 W. State St., Boise.

Respectfully submitted,

Sally Brevick, Office of the CIO