The April 25, 2012 meeting of the Idaho Geospatial Council – Executive Committee was held at 4:30 in Room WW55 of the Capitol Building, Boise, Idaho.

ATTENDANCE
Members/Alternate(s) Present:
- Liza Fox, Chair, SUPERVALU
- Bill Farnsworth, Office of the CIO
- Scott Van Hoff, U.S. Geological Survey
- Danielle Favreau, Dept. of Water Resources
- Jerry Korol, Natural Resources Cons. Services
- Keith Weber, ISU GIS Center
- Loudon Stanford, Idaho Geological Survey
- Nathan Price, Bureau of Land Management
- Bonnie Moore, City of Rexburg / Madison County
- Donna Phillips, City of Hayden

Others Present:
- Sally Brevick, Office of the CIO
- Anne Kawalec, Ada County Assessor’s Office
- Linda Davis, Dept. of Water Resources
- Vince Matthews, USAD NASS
- Terri Morganson, Esri
- Paul Reyes, Idaho Geospatial Office
- Craig Rindlisbacher, Madison County / City of Rexburg
- Wilma Robertson, State Tax Commission
- Donna Pitzer, Bureau of Reclamation

WELCOME
Liza Fox welcomed everyone and introductions were made.

MINUTES
MOTION: Bill Farnsworth moved and Donna Phillips seconded a motion to approve the February 16, 2012 minutes as presented; the motion passed unanimously.

MEMBERSHIP ELECTION
Liza introduced the newest members of the IGC-EC who assumed office on April 1: Nathan Price, Bonnie Moore, Jeff Cronce (Nez Perce Tribe), Frank Roberts (Innovate Inc.) – Jeff and Frank were unable to attend this meeting. A list of the new members will be submitted to ITRMC for approval at the next meeting of the council in June (the April ITRMC meeting was cancelled).

CADASTRAL TWG / CADASTRAL REFERENCE TWG / PARCEL TWG
Bill Farnsworth led a discussion regarding the reporting structure of these TWGs.
MOTION: Bill Farnsworth moved and Keith Weber seconded a motion that the Cadastral TWG be eliminated and the Cadastral Reference and Parcel TWGs report directly to the IGC-EC; the motion passed unanimously.

INSIDE IDAHO: MEMORANDUM OF UNDERSTANDING
Danielle Favreau provided comments on behalf of Charlla Adams who is leading the committee tasked with reviewing the expired MOU:
- The mission of INSIDE Idaho has evolved since origination almost 10 years ago and requires closer examination.
- The steering board needs examining and defining.
- Consideration needs to be given to what Metadata standards and formats should be encouraged and supported by INSIDE Idaho.
- Support documentation will be shared in the coming weeks to aid further discussion at the next IGC-EC meeting.

**DRIVING ISSUES**
Throughout the course of the IGC meeting (held this day prior to the IGC-EC meeting) various driving issues were discussed:
- The relationships between TWGs, the Framework Coordinator and the IGC-EC needs clarification.
- Data development and maintenance plan from the TWGs.
- Resources, sequencing of TWG activities
- Participation at IGC.
- Metadata generation (being done in systematic way?), education of metadata strategy.
- Legislature, spreading the word

**ANY OTHER BUSINESS**
There was no other business to come before the committee.

**NEXT MEETING**
The meeting adjourned at 5:00; the next meeting is scheduled for June 21, 2012.

Respectfully submitted,

Sally Brevick, Office of the CIO