

IT Leadership Council (ITLC)

IT Resource Management Council (ITRMC)

Meeting Minutes: August 7, 2012 at 1:30

East Conference Room of the JRW Building, 700 West State Street, Boise, Idaho.

(Approved October 2, 2012)

ATTENDANCE

Members/Alternates Present:

John McAllister (Chair), Dept. of Labor
Becky Barton-Wagner (Vice Chair), Dept. of Insurance
Steve Wilson, State Controller's Office
Michael Farley, Dept. of Health & Welfare
Greg Zickau, Office of the CIO
Mike Teller, State Tax Department
Scott Williams, Div. of Vocational Rehabilitation (phone)
Dan Raiha, Dept. of Lands (phone)
Jim Williams, Public Health District III
Mike Langrell, Idaho Military Division (phone)
Kevin Zauha, Parks and Recreation (phone)
Glen Gardiner, Dept. of Water Resources (phone)

Alternate

Bob Nertney, CDHD, representing Dept. of Fish & Game

Others present:

Sally Brevick, Office of the CIO
Carla Casper, Office of the CIO
Cheryl Dearborn, Office of the CIO
Bill Farnsworth, Office of the CIO
Mike Guryan, Office of the CIO
Steve Hill, Gartner
Bob Hough, State Controller's Office
Scot Maring, Office of the CIO
Tom Peterman, State Controller's Office
Pam Stratton, Office of the CIO

Members Absent:

Craig Potcher, Dept. of Fish & Game
Shannon Barnes, Transportation Dept.
Troy Wheeler, Dept. of Education
Dept. of Correction (position to be filled)
Robert Butler, Industrial Commission
Michael Key, Idaho State Police

CALL TO ORDER

John McAllister called the meeting to order and introductions were made.

MINUTES

MOTION: Steve Wilson moved and Beck Barton-Wagner seconded a motion to approve the meeting minutes from June 5, 2012 as presented; the motion passed unanimously.

ITA LEGISLATION

John McAllister shared a draft of the proposed changes to Idaho Statute 67-5745B, these proposed changes have come about as a result of the 2011 strategic planning. The council agreed that further comments and amendments should be shared within the following week, with a final draft to be presented at the next ITRMC meeting.

STRATEGIC PLANNING

MOTION: Mike Teller moved and Greg Zickau seconded a motion to accept the 2012 IT Leadership Council Strategic Plan; the motion passed with one member abstaining and all remaining members present in favor.

Disaster Recovery / Business Continuity and Data Centers

Steve Wilson noted that planning for DR/BC and Data Centers had similar paths and therefore would be done simultaneously. The first steps will be to gather information regarding the current capabilities, assess the needs

of agencies and discover where the gaps lie. Although BHS is not directly participating in the working groups, they will be kept informed of progress given their critical role in business continuity.

Idaho State Network

An assessment of the ISN will be conducted, three bids are required in the bidding process. The ISN technical working group will oversee the implementation of the resulting recommendations. An FY14 budget request will be developed in order to upgrade the core network. Mike also noted the need to communicate to agencies the value and risks associated with the ISN.

VoIP Integration

Mike Guryan went on to outline the path towards integrating VoIP which includes developing a work plan and schedule as well as determining resources and budget. An inventory of systems will be assembled and assessed for interoperability. Again there is a communications aspect, ensuring executives are aware of the benefits, costs and timeline.

Consolidated Messaging

Carla Casper (OCIO) presented cost options with regard to how to proceed once the equipment lease expires on September 1. Given the likely increase in cost, regardless of the option, it was proposed that the lease be extended for three months in order to allow time to inform customers of the options and gather feedback.

Conferencing

Cheryl Dearborn (OCIO) noted that the conferencing work group would be focusing initial efforts on the expiring contracts for video hardware and conferencing services. Volunteers were sought to join the group, the Dept. of Health & Welfare offered to participate.

Purchasing

Greg Zickau advised that an education and information session regarding the procurement of IT services would be arranged for the benefit of IT staff from all agencies. This would be led by Mark Little from the Division of Purchasing. Date and time to be arranged.

2012 STATE IT PROJECT REVIEW

The Project Review process has this year been closely aligned with the strategic planning process. Projects that fall within the categories of the strategic plan action items include:

- VoIP – three agencies have proposed projects, either replacing or upgrading systems. The OCIO has met with IPTV, PERSI and SDE to consider how to proceed.
- Idaho State Network (ISN) – no real opportunity for integration or collaboration but the OCIO will be working to improve integration with the IMD network.
- COOP and Disaster Recovery – SCO will work with IDOC and Admin. to consider options.
- Consolidated messaging – Dept. of Fish & Game and Div. of Building Safety are planning to transition to whatever option the state decides upon.
- Data Centers – Dept. of Fish & Game has long term project underway, the Tax Commission is looking to integrate with SCO for Disaster Recovery reasons.
- Video Teleconferencing – Dept. of Fish & Game is working on a VTC project, Commission for Libraries has just completed their VTC implementation.

Mike Guryan provided an overview of the remaining projects, further information about these project can be provided if requested. The council was made aware that the Dept. of Insurance may be involved in the health insurance exchange at a future date. The specific details are not known at this time.

EXCHANGE ONLINE

The Dept. of Labor’s central office will move to exchange online this fall. Following the busy December-to-March period and the move to Office 2013, the rest of the department will migrate as well. Planning meetings will take place throughout, interested parties are welcome to attend.

STATE STANDARD FOR COMPUTING PLATFORM

A concern was raised about the purchasing of Apple products, a process which was perceived as cumbersome. Agencies are currently required to go through the purchasing exemption process in order to deviate from the state’s purchasing standard for desktops or laptops. This process includes sending a request to the OCIO with a copy of the system configuration, cost, and supporting information as to the need. During the discussion that followed, it was noted that the Microsoft standard allows for ease of consolidation, help desk support, security updating, and patching on the network. The full capabilities of consolidated messaging are not possible due to limitations in the Windows platform for the MAC. No changes to the standard will be made at this time.

PROCUREMENT

It was noted that the Time Warner contract is being re-bid, it is hoped that an RFP will be released in September.

NEW BUSINESS

There was no new business brought before the Council.

ADJOURNMENT / NEXT MEETING

The meeting adjourned at 3:12, the next meeting is scheduled for October 2, 2012 from 1:30 to 3:30 in the Basement Conference Room of the LBJ Building, 650 W. State St., Boise.

Respectfully submitted,



Sally Brevick, Office of the CIO