

Information Technology Resource Management Council (ITRMC)  
**Idaho Geospatial Council – Executive Committee**  
**Meeting Minutes: December 20, 2012**  
(Approved February 21, 2013)

The December 20, 2012 meeting of the Idaho Geospatial Council – Executive Committee was held at 9:30 in Room B35 of the LBJ Building, Boise, Idaho.

**ATTENDANCE**

**Members/Alternate(s) Present:**

Liza Fox, Chair, Supervalu  
Bill Farnsworth, Office of the CIO  
Scott Van Hoff, U.S. Geological Survey  
Jeff Servatius, Idaho State Tax Commission  
Danielle Favreau, Dept. of Water Resources  
Keith Weber, ISU GIS Center (Phone)  
Jerry Korol, Nat. Resources Cons. Services (Phone)  
Brian Liberty, Idaho Power (Phone)  
Bonnie Moore, City of Rexburg (Phone)  
Loudon Stanford, Idaho Geological Survey (Phone)  
Frank Roberts, Innovate (Phone)  
Dave Christianson, Kootenai County (Phone)  
Gail Eckwright, INSIDE Idaho (Phone)  
Laurie Ames, Nez Perce Tribe (Phone)

**Others Present:**

Michael Bartz, Office of the CIO  
Sally Brevick, Office of the CIO  
Anne Kawalec, Ada County Assessor's Office  
Ryan McDaniel, Dept. of Water Resources  
Bruce Godfrey, INSIDE Idaho (Phone)

**WELCOME**

Liza Fox, Chair, welcomed everyone and introductions were made.

**MINUTES**

**MOTION: Danielle Favreau moved and Bill Farnsworth seconded a motion to approve the October 18, 2012 minutes as presented; the motion passed unanimously.**

**INSIDE IDAHO – SURVEY RESULTS**

Danielle Favreau shared the results of the survey, based on the 67 respondents. There were a number of common opinions expressed and it was felt that this had been a worthwhile exercise.

**MOTION: Bill Farnsworth moved and Jerry Korol seconded a motion that, on behalf of the IGC-EC, Danielle Favreau draft an MOU with INSIDE Idaho; the motion passed unanimously.**

**METADATA STANDARDS**

Loudon Stanford led a discussion about the role of the IGC-EC regarding metadata. The current guidelines under ITRMC are out of date and consideration should be given regarding the future direction of managing metadata in the state. Given the decision to pursue an MOU with INSIDE Idaho, consideration should also be given to the standards and formats they support. Mr Stanford noted the possible need for a policy regarding metadata, rather than relying on a guideline. This subject will be discussed more fully at the IGC meeting in March.

**TWGS – MOVING FORWARD**

Bill Farnsworth reported that the TWG chairs had been seeking direction for their respective groups. Following some discussion, it was decided that the March IGC meeting would be an ideal forum for

providing TWG updates and further discussion around future focus, gold standards, and an inventory of framework data. A meeting or conference call with the TWG Chairs will also be arranged for January.

### **THE NATIONAL MAP**

Scott Van Hoff noted that the efforts and priorities discussed at this meeting closely mirrored those at the federal level. For example, transportation is very much a priority at the federal level and the same is indicated by the results of the clearinghouse survey. Efforts are underway to present a more unified federal effort in implementing FGDC standards, obtaining data from the relevant agencies, and ensuring the data is easily discoverable. Mr Van Hoff encouraged the TWGs and the clearinghouse to work on implementing new data requirements and standards so that Idaho would be suitably prepared for any federal mandates and potential opportunities.

### **IGC MEETING IN MARCH**

This is scheduled for March 11<sup>th</sup> from 8:00 to 12:00 at the Riverside Hotel in Boise (attendance is free). The agenda is still being developed but will include discussions on metadata and TWG activities. For information about the NRURISA conference (March 11 – 13) visit [www.intermountaingis.org/conferences](http://www.intermountaingis.org/conferences).

### **OTHER BUSINESS**

Parcel Project Bill Farnsworth reported that Ada, Camas and Jefferson Counties had signed data-sharing agreements. A final version of the document had been distributed to all the county assessors.

IGC-EC Chair Stepping Down Liza Fox informed everyone that she would be resigning from the committee as she had accepted a new position in Seattle. Ms Fox explained that she would be appointing a Chair Pro Tem within the next few days, who in turn would appoint a new committee member to the Open Position made vacant by her resignation.

### **NEXT MEETING**

The meeting adjourned at 11:00; the next meeting is scheduled for February 21, 2013.

Respectfully submitted,



Sally Brevick, Office of the CIO