

IT Resource Management Council (ITRMC)

IT Leadership Council (ITLC)

Meeting Minutes: February 5, 2013 at 1:30

Conference Room B9 of the LBJ Building, 650 West State Street, Boise, Idaho.

(Approved April 2, 2013)

ATTENDANCE

Members/Alternates Present:

John McAllister (Chair), Dept. of Labor
Becky Barton-Wagner (Vice Chair), Dept. of Insurance
Steve Wilson, State Controller's Office
Greg Zickau, Office of the CIO
Mike Teller, State Tax Department
Glen Gardiner, Dept. of Water Resources
John Rigby, Dept. of Correction
Shannon Barnes, Transportation Dept.
Dan Raiha, Dept. of Lands
Robert Butler, Industrial Commission
Joyce Popp, Dept. of Education (phone)
Jim Williams, Public Health District III (phone)
Scott Williams, Div. of Vocational Rehabilitation (phone)
Alternate Brad Alvaro, Dept. of Health & Welfare

Others present:

Sally Brevick, Office of the CIO
Carla Casper, Office of the CIO
Bill Farnsworth, Office of the CIO
Scot Maring, Office of the CIO
Bob Nertney, Central District Health Dept. (phone)
Jon Pope, Office of the CIO
Nick Powers, Dept. of Environmental Quality (phone)
Pam Stratton, Office of the CIO

Members Absent:

Craig Potcher, Dept. of Fish & Game
Michael Farley, Dept. of Health & Welfare
Kevin Zauha, Dept. of Parks and Recreation
Mike Langrell, Idaho Military Division
Michael Key, Idaho State Police

CALL TO ORDER

John McAllister called the meeting to order and introductions were made.

MINUTES

MOTION: Steve Wilson moved and Becky Barton-Wagner seconded a motion to approve the meeting minutes from November 27, 2012; the motion passed unanimously.

STATE IT CLASSIFICATIONS AND COMPENSATION

On behalf of Michael Farley, Brad Alvaro reported that the Division of Human Resources had tabled further discussion on this subject until the task force has completed more work.

GRANTS ANALYSIS

Mr Alvaro reported further, again on Mr Farley's behalf, that this project should be completed within the next couple of months. The application is being developed as generically as possible and will be shared with interested parties once it nears completion.

SECURITY

S3110: INTERNET/INTRANET WEB BROWSER: Pam Stratton led a discussion on proposed changes to S3110. Some applications require specific browsers in order to function so it was agreed to permit IT management within respective agencies to determine and approve which browsers best meet their business needs. It was also suggested that general wording would be appropriate regarding the use of the latest releases, or one or two previous. The Security TWG will review the suggestions and present an updated document to the council.

FILE SHARING: Pam Stratton shared draft minimum requirements for a policy. The council discussed the type of information that is appropriate to share without encryption, and what criteria should be used to determine whether a cloud service is acceptable. The greatest need is for guidance around file sharing services for publicly available information. It was suggested that requirements should apply equally to cloud, hosted or on-premise solutions.

CYBERSTORM: Several agencies that participated in the October Cyberstorm event are working collaboratively with the Bureau of Homeland Security to develop, within six months, a state cyber incident response plan.

ITA LEGISLATION

Greg Zickau reported that the House State Affairs Committee had given HB73 a do pass recommendation. It will now be filed for second and third readings before being referred to the Senate.

IT BUDGET

The Dept. of Administration will present its budget to the Joint Finance and Appropriations Committee (JFAC) on February 8. There have been letters of support from several agencies regarding the IT budget request and some agencies will also note their support in their own JFAC presentations.

STRATEGIC PLANNING – TWG UPDATES

DR/BC AND DATA CENTERS: Steve Wilson reported that the survey is close to being finalized and will be issued to agencies on February 11. Agencies will have until the end of February to complete the survey.

IDAHO STATE NETWORK (ISN): Jon Pope informed the council that the Assessment start date had been delayed due to various planned upgrades. The scope is to assess how well the network is supporting those agencies that use it, focusing on voice, video and internet. A lot of information has been captured and is now being reviewed. It is anticipated that a final report will be provided during the week of March 4th. HP will be invited to report to the ITLC at the April 2 meeting.

STRATEGIC PLANNING 2013: Greg Zickau advised that the 2013 Strategic Planning session will be held on May 9 and 10. The content will be impacted to a certain degree by whether the ITA legislation is successful.

PROCUREMENT

Mr Zickau advised that a Procurement Briefing session was being arranged with Sarah Hilderbrand. Following the meeting, a date was set for April 16. A question was raised about the status of the IT Services Contract and purchase orders already in place. It is understood that a signed purchase order can be carried over beyond the terms of the state contract. Confirmation will be sought from Mr Lindstrom.

NEW BUSINESS

Pam Stratton reminded council members about the Securing The Human training tool. There are 11 agencies participating in this joint venture, being administered by the OCIO.

ADJOURNMENT / NEXT MEETING

The meeting adjourned at 3:00, the next meeting is scheduled for April 2, 2013 from 1:30 to 3:30 in Conference Room B9 of the LBJ Building, 650 W. State St., Boise.

Respectfully submitted,



Sally Brevick, Office of the CIO