

IT Resource Management Council (ITRMC)

**IT Leadership Council (ITLC)**

Meeting Minutes: April 2, 2013 at 1:30

Conference Room B9 of the LBJ Building, 650 West State Street, Boise, Idaho.

(Approved June 4, 2013)

**ATTENDANCE**

**Members/Alternates Present:**

Becky Barton-Wagner (Vice Chair), Dept. of Insurance

Greg Zickau, Office of the CIO

Mike Teller, State Tax Department

Michael Farley, Dept. of Health & Welfare

John Rigby, Dept. of Correction

Robert Butler, Industrial Commission

Mike Langrell, Idaho Military Division

Scott Williams, Div. of Vocational Rehabilitation

Bob Hough, State Controller's Office

Dan Raiha, Dept. of Lands (phone)

Joyce Popp, Dept. of Education (phone)

Glen Gardiner, Dept. of Water Resources (phone)

*Alternates* Eric Beck, Dept. of Labor

Bob Nertney, Health Districts (phone)

**Others present:**

Sally Brevick, Office of the CIO

Carla Casper, Office of the CIO

Bill Farnsworth, Office of the CIO

Mike Guryan, IRON

Steve Hill, Gartner

Michael Kalm, Dept. of Labor

Mas Kato, HP

Gregory Lindstrom, Dept. of Administration

Mark Mayer, Dept. of Labor

Jon Pope, Office of the CIO

Mike Ryan, Gartner

David Shepherd, EMC

Pam Stratton, Office of the CIO

**Members Absent:**

John McAllister (Chair), Dept. of Labor

Jim Williams, Public Health District III

Shannon Barnes, Transportation Dept.

Craig Potcher, Dept. of Fish & Game

Kevin Zauha, Dept. of Parks and Recreation

Michael Key, Idaho State Police

**CALL TO ORDER**

Becky Barton-Wagner, Vice Chair, called the meeting to order.

**MINUTES**

**MOTION: Mike Teller moved and Michael Farley seconded a motion to approve the meeting minutes from February 5, 2013; the motion passed unanimously.**

**NETWORK ASSESSMENT**

Mas Kato, Technology Consultant with HP, presented an overview of the ISN Assessment findings, according to short, mid, and long-term recommendations.

**SECURITY**

**S3110: Internet/Intranet Web Browser – Amendment:** Requested changes were reflected in the current draft.

**MOTION: Mike Langrell moved and John Rigby seconded a motion to adopt the amended S3110 as presented; the motion passed unanimously.**

**File Sharing:** Ms Stratton reported that the File-Sharing policy was still being developed. The Security TWG is recommending an on-premise solution, a draft policy will be ready within the next two months.

**G410: IDAHO.GOV, ID.GOV DOMAINS – AMENDMENT**

Bill Farnsworth explained the proposed revision to language in this guideline, regarding DNS management being handled by the OCIO and the exceptions where an entity requests otherwise.

**MOTION: Mike Langrell moved and John Rigby seconded a motion to adopt the amendment to G410 as presented; the motion passed unanimously.**

**STRATEGIC PLANNING**

ITA Budget: The Dept. of Admin. technology budget has been approved and Mr Zickau thanked those agencies who had indicated their support. As part of the budget approval, JFAC noted that future funding for long-term central IT projects would have to be found by means other than General Fund sourcing. To this end, planning is starting now and agencies will be kept updated regarding future fiscal impact.

ITA Legislation: The proposed ITA legislation was approved by the House and Senate with only one change, which ensures representation by each of the two largest political parties. This new legislation takes effect July 1.

Applications – Purchasing Strategy: Greg Zickau and Jon Pope led a discussion about developing a purchasing strategy at the enterprise level for software maintenance, which has been one of the largest areas of growth in State IT expenditures for the past few years. It is possible that, with a coordinated approach, significant ongoing savings could be achieved with minimal effort. This will be discussed further at the Strategic Planning session, where it can be weighed against other initiatives in setting priorities for the coming year.

**COMMITTEE UPDATE: DATA CENTERS AND DR/BC**

Following Steve Wilson’s retirement, Dan Raiha has taken over as chair of this working group. Mr Raiha reported on the results of the IT Infrastructure Sharing survey, in which 30 agencies participated. Discussion about the next steps to take with this effort will be considered at the Strategic Planning session in May.

**IT PERSONNEL CLASSIFICATION / COMPENSATION**

Michael Farley reported that the Division of Human Resources would be reviewing IT Classifications across agencies. Following that, the compensation issue may be considered. It was suggested that the ITLC assist with this in an ad-hoc capacity. It was also suggested that the Hay Group may be a useful resource.

**GRANTS ANALYSIS**

The Division of Financial Management (DFM) wants to develop a grant analysis and tracking system, the Dept. of Health and Welfare will work with DFM on this and report to the ITLC.

**PROCUREMENT**

The IT Services Contracts took effect the day prior to this meeting. The Security contract is being renewed.

**NASCIO IT RECOGNITION AWARDS**

Attention was brought attention to the process for submitting nominations for this year’s awards program.

**NEW BUSINESS**

- Bob Hough advised that a BGP (Border Gateway Protocol) class will held the week of August 26 in Boise.
- Michael Farley extended an offer to attend a data analysis discussion with a Gartner analyst around April 9.

**ADJOURNMENT / NEXT MEETING**

The meeting adjourned at 3:08, the next meeting is scheduled for June 4, 2013 from 1:30 to 3:30 in Conference Room B9 of the LBJ Building, 650 W. State St., Boise.

Respectfully submitted,



Sally Brevick, Office of the CIO