

IT Resource Management Council (ITRMC)

IT Leadership Council (ITLC)

Meeting Minutes: October 1, 2013 at 1:30

Conference Room B9 of the LBJ Building, 650 West State Street, Boise, Idaho.

(Approved December 3, 2013)

ATTENDANCE

Members/Alternates Present:

Eric Beck, Dept. of Labor
Greg Zickau, Office of the CIO
Mike Teller, State Tax Department
Tammy Shipman, State Controller's Office
Glen Gardiner, Dept. of Water Resources
Mike Langrell, Idaho Military Division
Dan Raiha, Dept. of Lands (phone)
Becky Barton-Wagner, Dept. of Insurance
Scott Williams, Div. of Vocational Rehabilitation
Alternates Craig Schumacher, Transportation Dept.
Brad Alvaro, Dept. of Health & Welfare
Brad Stallings, Dept. of Fish & Game

Members Absent:

Bob Nertney, Health Districts
John Rigby, Dept. of Correction
Michael Farley, Chair, Dept. of Health & Welfare
Joyce Popp, Dept. of Education
Michael Key, Idaho State Police
Shannon Barnes, Vice Chair, Transportation Department
Kevin Zauha, Dept. of Parks and Recreation
Robert Butler, Industrial Commission

Others present:

Erin Seaman, Office of the CIO
Jon Pope, Office of the CIO
Pam Stratton, Office of the CIO
Bill Farnsworth, Office of the CIO
Steve Hill, Gartner
Bob Hough, State Controller's Office
Mike Guryan, IRON
Randy Turner, Dept. of Corrections (phone)
Michael Kalm, Dept. of Labor
Gregory Lindstrom, Dept. of Administration
Sandy Frazier, Dept. of Administration
Nick Power, Dept. of Environmental Quality (phone)
Jason Kreizenbeck, Governor's Office
Mark Wernet, Microsoft
Chris Wilch, Microsoft
Doug Howard, Dell
Ryan Inman, State Controller's Office

CALL TO ORDER

Greg Zickau called the meeting to order and introductions were made.

MINUTES

No minutes were approved at this meeting.

STRATEGIC PLANNING

ISN UPDATE: Jon Pope gave an overview of the changes to the Idaho state network. He reviewed three distinct, but overlapping work efforts:

- Firewall redesign: A complete layer of firewalls was removed, going from a four node cluster to a two node cluster, changed from dynamic routing to static routing, merged inside and outside firewall policy, upgraded the firewall operating system and moved to dedicated firewall appliances. All work has been successfully completed.
- Core redesign: Complete redesign of the ISN core infrastructure based on input from agencies and vendors. Every agency will now have two connections to the core through multiple edge boxes, so there is no single point of failure, higher performance and additional capabilities.
- Security upgrades – These are currently being planned.

CLOUD INITIATIVE: Mike Teller reported that subcommittee meetings would take place immediately following the ITLC meetings, as well as in the interim, to discuss the public/private cloud. Mr. Teller noted that the subcommittee has a report due this spring with the goal of identifying opportunities that would apply to the state, counties and cities that will save money and provide better services. This will be included in next year's

strategic plan and if it is a viable option, they can proceed individually or jointly in FY15. He also noted that utility business services is the area of greatest interest with a lot of cloud opportunities. He reviewed Strategic Plan goals for the coming years as follows:

- FY14: Research and identify opportunities.
- FY15: Implement pilot projects.
- FY16 and beyond: Success can be leveraged if pilot project pays off.

PROCUREMENT

Gregory Lindstrom introduced Sandy Frazier, who has joined the Division of Purchasing. Ms. Frazier briefly reported on the status of their WSCA computer solicitation, and the updating of the statewide webpage.

MICROSOFT LICENSE/CONTRACT RENEWAL ISSUES Q & A: Mark Wernet and Chris Wilch (both with Microsoft) reported on Microsoft products and licensing renewals, including the move into Microsoft Office 365, which is a hybrid environment where users (rather than devices) are licensed once and then decide where they will run an application. An overview of the features of Microsoft Office 365 was given.

INCIDENT RESPONSE UPDATE

IMPROVE STATES' CYBER DEFENSE: Pam Stratton reported that the Security TWG has been focusing on incident response capabilities, in conjunction with the development of the Idaho Cyber Annex led by the Bureau of Homeland Security, and has concluded that there is a need to focus on the top 20 Critical Security Controls to make Idaho more secure. This will include written policies and procedures defining personnel and agency roles for handling incidents from start to finish. Currently, there is no proactive document in place for the monitoring of cyber security incidents. Ms. Stratton, with the assistance of the Security TWG, has revised the existing ITA Cyber Incident policy and guideline, which need to be approved by the ITLC, and gave a brief overview of these in addition to the Idaho EOP Cyber Annex draft to be used as a reference:

- Enterprise Policy – P4510 Cyber Security Incident Reporting
- Enterprise Guideline – Cyber Security Incident Reporting Template
- Idaho Emergency Operations Plan Cyber Incident Annex #7

Ms. Stratton discussed the need for ongoing support and participation from agencies and management, and feedback as they go through this process. Agency preauthorization for cyber security coordinators to be able to go from their own agency to another agency would streamline the process and allow for immediate assistance as needed rather than an agency having to work through an incident on their own. Ms. Stratton also discussed the need for signed MOU's in place ahead of time, which would allow responders to assist on incidents immediately. The Security TWG has been looking at options for an online incident response solution, which would put incidents into a single, online repository where metrics can be collected and analyzed.

NEW BUSINESS

There was no new business to report.

ADJOURNMENT / NEXT MEETING

The meeting adjourned at 2:42 p.m., the next meeting is scheduled for December 3, 2013 from 1:30 to 3:30 in Conference Room B9 of the LBJ Building, 650 W. State St., Boise.

Respectfully submitted,



Erin Seaman, Office of the CIO