

Idaho Technology Authority (ITA)

IT Leadership Council (ITLC)

Meeting Minutes: June 17, 2014 at 9:30 a.m.

Conference Room B9 of the LBJ Building, 650 West State Street, Boise, Idaho.

(Approved on August 19, 2014)

ATTENDANCE

Members/Alternates Present:

Michael Farley, Chair, Dept. of Health & Welfare
Greg Zickau, Office of the CIO
Michael Kalm, Dept. of Labor
Alternate for Eric Beck
Mike Teller, State Tax Department
Tammy Shipman, State Controller's Office
Dan Raiha, Dept. of Lands (via phone)
Becky Barton-Wagner, Dept. of Insurance
Bob Nertney, Health Districts (via phone)
Michael Key, Idaho State Police
John Rigby, Dept. of Correction
Mike Langrell, Idaho Military Division
Craig Potcher, Dept. of Fish & Game
Joyce Popp, Dept. of Education
Kevin Zauha, Dept. of Parks and Recreation
Scott Williams, Div. of Vocational Rehabilitation

Members Absent:

Shannon Barnes, Vice Chair, Transportation Department
Glen Gardiner, Dept. of Water Resources
Robert Butler, Industrial Commission

Others present:

Erin Seaman, Office of the CIO
Pam Stratton, Office of the CIO
Carla Casper, Office of the CIO
Cheryl Dearborn, Office of the CIO
Gregory Lindstrom, Division of Purchasing
Bill Farnsworth, Office of the CIO
Bob Hough, State Controller's Office
Steve Hill, Gartner
Sarah Hilderbrand, Division of Purchasing

CALL TO ORDER

Chairman Farley welcomed everyone and called the meeting to order. Introductions were made.

MOTION: Mike Langrell moved and Mike Teller seconded a motion to approve the meeting minutes from April 15, 2014; the motion was approved, with Ms. Shipman abstaining.

PROCUREMENT

Gregory Lindstrom briefly reported on the current open State IT contracts, including the Telephone Service and Video Teleconferencing contracts.

Sarah Hilderbrand explained open contracts as defined by IDAPA. She noted that in situations where an open contract was not the best option for an agency, a "hybrid" contract could be done, so long as the specific agencies were identified in the solicitation. She noted that there was a need to be careful in drafting the contract language so that if the intent was to just have a handful of agencies on a contract, vendors understood that and could bid appropriately. Ms. Hilderbrand explained that an agency specifically named in a procurement must use that contract. However, in situations where an agency only needed one or two items off a statewide contract it would be fine for the agency to purchase off that contract because it would not substantially increase the volume, change how that solicitation was put together, or impact other vendors who bid on that procurement. She noted that an agency could also request an exemption from a contract, but would need to justify that exemption. She explained that the Division of Purchasing (DOP) was working with legal counsel to look at whether optional contracts were allowable under Idaho Code and IDAPA.

Ms. Hilderbrand asked the members to consider the needs of agencies and whether a contract should be statewide when making procurement decisions and requested that the members involve DOP early in the process so that contracts could be structured in the best way.

Mr. Lindstrom noted that once a contract was in place, agencies must use it exactly within the scope of that contract. He explained that there have been instances where an agency with a contract has only used a select number of modules out of that contract, and another agency has added an item to the contract, which changes

the scope of the contract. While the scope of the contract can be changed, any agency on the contract must agree to the changes, and the changes cannot disenfranchise the vendor community as a whole.

Discussion followed, and it was agreed that an ITLC member listserv would be set up, to which members could post procurement updates and other information for the benefit of the group.

CONTRACT SERVICE PROCUREMENT

Mr. Lindstrom reported on contract service procurement. He was assembling a team and would be polling them, as well as the contractors to find out how things were working in order to establish a baseline. He noted that it would be beneficial for agencies to have pre-RFP meetings with contractors.

Mr. Lindstrom asked members to consider participating in the process. He also asked the members to consider the best way to handle projects which go beyond the end of the contract.

STRATEGIC PLANNING UPDATES

OCIO UPDATE: Mr. Zickau reported on the OCIO Network & Security Update meeting, held on June 11, 2014 at the Idaho Transportation Department. He explained that additional meetings would be scheduled as changes to the network and security architecture warrant them. He briefly discussed the outage notification process and noted that in the upcoming strategic planning session, OCIO would be focused on telecommunications.

ITLC STRATEGIC PLANNING: Chairman Farley asked the members to consider possible dates for the 2014 Statewide Strategic Planning. Discussion followed and it was agreed that the session would be held over two days in October. The Chairman asked members wishing to participate in the process to compile a list of their agencies' top five strategic priorities. These strategic items would be reviewed to determine the items with the most impact from a statewide perspective. Members of the ITA committee would be invited to the session.

STATE AGENCY IT PLANS 2014: Mr. Zickau reminded the members that per policy, agency IT plans were due by July 15 and should include any major projects being planned. Mr. Zickau explained that OCIO would be seeking information on agencies' plans with regard to technology over the next 12-18 months.

DRAFT PRIVACY POLICY

Mr. Farnsworth reviewed the revisions made to Enterprise Policy P1020 (Idaho.gov Portal Privacy Notice). He explained that the revisions were made in response to the Digital Millennium Copyright Act, aimed specifically at protecting children online. Legal counsel has reviewed the revisions.

Discussion followed and it was agreed that Mr. Farnsworth would modify the language in paragraphs five and six under Section D of the Policy and email it in draft form to the members for their review ahead of the next scheduled ITA meeting.

NASTD NATIONAL CONFERENCE

Cheryl Dearborn gave a brief overview of the National Association of State Technology Directors (NASTD) and its upcoming 2014 Annual Conference & Technology Showcase in Coeur d'Alene from August 24-28, 2014.

GARTNER/FORRESTER/IDC

Carla Casper explained that several agencies had concerns as to whether Gartner was providing as much value as they had in the past, and the decision was made to research other vendors of IT subscriptions. She noted that Mr. Teller, Mr. Kalm and Mr. Potcher all participated in this process. Forrester and IDC were invited to make presentations to agencies currently on Gartner so they could decide if either of them offered a viable alternative. She gave a brief overview of the results of the presentations and how they compared to Gartner.

She noted that agencies currently on Gartner qualified for "legacy" pricing, a significant discount from normal Gartner pricing, but that new agencies signing up would not qualify for that pricing.

Discussion followed, and comments included:

- IDC, while willing to provide information, was not willing to offer a trial subscription;

- Forrester’s information appeared to be dated, and they did not have a presence in the public sector, but they appeared to be more tactical than Gartner, with more action items;
- Gartner appeared to be very strategic, and did provide value to the state, but there was concern about cost;
- There was concern expressed with all three vendors in the area of emerging technologies and services areas;
- An interest was expressed in comparing the value of events/conferences put on by the three vendors.

Chairman Farley asked the members to consider whether they wanted to continue looking into possible alternatives to Gartner.

MOTION: Mr. Teller moved and Mr. Potcher seconded a motion to have ITLC look at competitive procurement for research services for next year; the motion was approved, with Ms. Shipman abstaining.

ArcGIS ONLINE MAPPING

Mr. Farnsworth gave an overview of ArcGIS Online mapping, a SQL-compatible, cloud-based Esri service. Initially targeted to GIS staff, about two-thirds of those using this now are non-GIS. The U.S. Congressional delegation from Idaho also uses this product and maps created by state agencies can be shared with the delegation.

Mr. Farnsworth reviewed the licensing fee (\$200 per year, per user), as well as the annual “credits” (most of which were used for geocoding of addresses) which come with each purchased license. Mr. Farnsworth explained how the credits worked, noting that OCIO had set up a service on their internal servers, to which users were now directed, so no credits were currently being used for geocoding.

Mr. Farnsworth explained that there was a security package to protect sensitive data, as well as a hybrid solution, with the cloud and two GIS servers located at OCIO (one public-facing, the other internal-facing). Some servers required login/password identification. A request was made that Mr. Farnsworth present the business applications of this product at an upcoming ITA meeting.

STATE TREASURER’S SURPLUS ITEMS

Chairman Farley reported that the State Treasurer’s Office had surplus items available for interested agencies. He asked the members to consider letting other agencies know when their agencies had surplus items available, since many of these items were often still in good condition and still viable for use.

NEW BUSINESS

STATE CONTROLLER’S OFFICE (SCO) BROWSERS: Ms. Shipman expressed SCO’s concerns with new browser releases, and explained the difficulties involved in testing and supporting multiple browsers. She explained that if SCO is going to move to IE11, there should be a discussion about moving off of IE8 in order to reduce the number of supported browsers. She noted that SCO was trying to be as versatile as possible since all customers must use them.

Ms. Stratton commented that the Security TWG was moving away from referring to specific browser versions as they updated policies, so long as the versions used by an agency were supported by the vendor, and could be managed, updated and patched.

Mr. Key requested that SCO perhaps provide a “road map” to agencies of what they were planning so that agencies could plan on their end.

ADJOURNMENT / NEXT MEETING

The meeting adjourned at 11:42 a.m. The next meeting was scheduled for August 19, 2014 at 9:30 a.m. in Conference Room B09 of the LBJ Building, 650 W. State St., Boise.

Respectfully submitted,



Erin Seaman, Office of the CIO