Idaho Geospatial Council – Executive Committee

(Subcommittee of the Idaho Technology Authority [ITA])
Meeting Minutes: January 21, 2016
(Approved March 17, 2016)

The January 21, 2016 meeting of the Idaho Geospatial Council – Executive Committee was held at 9:30 a.m. in Conference Room B09 (Basement), Len B. Jordan Building, 650 W. State St., Boise, Idaho.

ATTENDANCE
Members/Alternate(s) Present:
Pam Bond, Dept. of Fish & Game (Chair)
Keith Weber, ISU GIS Center (phone)
Bill Farnsworth, Office of the CIO
Donna Phillips, City of Hayden (phone)
Rick Campbell, US Census Bureau (phone)
Brian Liberty, Idaho Power
Wilma Robertson, Tax Commission
Laurie Ames, Nez Perce Tribe (phone)
Bruce Godfrey, U of I (phone)
Jared Stein, Bannock County Assessor (phone)
Jerry Korol, NRCS
Stewart Ward, Dioptra Geomatics (phone)
Dennis Hill, City of Pocatello

Members Absent:
Tom Carlson, USGS
Brynn Lacabanne, ITD
Frank Roberts, Innovate! Inc.

Others Present:
Erin Seaman, Office of the CIO
Bob Smith, Office of the CIO
Danielle Favreau, IDWR
Nathalie Smith, Esri (phone)
Michael Clancy, Electronic Data Solutions (phone)

WELCOME
Ms. Bond called the meeting to order at 9:30 a.m. Welcome and introductions were made.

Ms. Bond reported that a request had been made to amend the agenda to change the item for ITA Standard S4250 (Enterprise GIS Interagency Data Sharing Standards) from an informational item to an action item so that it could be voted on at this meeting.

MOTION: Mr. Farnsworth moved and Mr. Weber seconded a motion to amend the agenda to change the agenda item for ITA Standard S4250 (Enterprise GIS Interagency Data Sharing Standards) from an informational item to an action item; the motion passed unanimously.

MINUTES
MOTION: Mr. Farnsworth moved and Mr. Korol seconded a motion to approve the December 10, 2015 minutes as presented; the motion passed unanimously.

FRAMEWORK DATASET STRATEGIC MEETING
Ms. Bond reported on recent meetings between herself, Mr. Farnsworth and Greg Zickau, Office of the CIO, to discuss creating a GIS-related goal for strategic planning purposes. She explained that they agreed that IGC needed to have its own strategic planning session specifically to address the framework datasets. She asked the members to consider whether this meeting should be held in place of the next IGC bi-annual meeting, or as a separate meeting.

Discussion followed, and it was agreed that a strategic planning session, separate from the IGC bi-annual meeting would be a good idea, with a focus on authoritative datasets for the state and how to reinvigorate the TWGs. State agencies and members of IGC will have the opportunity to participate and provide input. Ms. Bond asked for volunteers to form a small subcommittee to work on putting this together. Mr. Farnsworth volunteered. It was noted that there is interest in creating a catalog of authoritative layers (even if it's just "best available") and then finding a way to brand it.

SPATIAL DATA INFRASTRUCTURE (SDI) REVIEW & RECOMMENDATIONS
Mr. Weber gave a recap of the work that his students, Ryan Howerton and Cody O'Dale, did for their fall semester project of reviewing the existing strategic plan and the SDI. He briefly discussed several of the high priority revisions, and asked for volunteers to work on the revisions. He noted that some of the revisions would require another survey of the GIS community to determine what the main goals and objectives for Idaho's SDI and the strategic plan should be.

It was agreed that the survey questions and results would be shared at the upcoming State Agency GIS meeting on February 3rd and that Mr. Weber would create a "redline" version to be presented at the state agency GIS meeting. However, he noted that where they really needed input was on the bigger issues such as the goals, objectives and mission statement. Those issues will need serious thought and input from the whole GIS community.

Ms. Bond request that a subcommittee be created to work on this, which would take comments from the larger community and compile the information. Volunteers included Mr. Weber, Mr. Farnsworth, Ms. Bond and Ms. Phillips. Mr. Weber will forward the "redline" to the volunteers, who agreed to meet in order to determine next steps. They will then send out a draft to the larger community. Ms. Phillips requested that a deputy attorney general review the draft for legal issues.

METADATA STANDARD AND GUIDELINE REVIEW
Mr. Godfrey reported that he and Mr. Roberts had agreed to take the lead on reviewing and revising the current metadata standard and guideline (Enterprise Geospatial Metadata Standard S4220 and Enterprise Geographic Metadata Guideline G320). Anyone interested in participating in the review process may contact him or Mr. Roberts. He discussed the timeline for reviewing these documents and noted that they planned to present the final version for approval at the March IGC-EC meeting. He explained some of the planned revisions, noting that when the standard was originally put in place, the content standard for digital geospatial metadata endorsed by the Federal Geographic Data Committee (FGDC) was the default standard for the U.S. It made reference to international standards, which are now endorsed at the federal level and will likely be incorporated into the standard and guideline.

Mr. Godfrey discussed the guideline, which was comprised of recommendations related to the FGDC standard. He explained that they will be reviewing the guideline to determine whether it was still necessary, in light of the currently available resources.

DATA SHARING STANDARDS SUBCOMMITTEE
ENTERPRISE STANDARD S4250 (ENTERPRISE GIS INTERAGENCY DATA SHARING STANDARDS – Although the committee had amended the agenda to change this to an action item, after further discussion they agreed that there was a need for further input before approving this standard. Mr. Farnsworth agreed to forward the draft standard out to the IGC and geotech listserves for further review and comments. This standard only addresses state interagency data sharing and would not apply to data sharing with the public or other entities. Under this standard, state agencies can share their data in as many formats as they choose so long as they provide at least one of the approved data formats listed in the standard. This has essentially been the de facto standard for the state for a number of years.

Discussion followed, and it was agreed that a special meeting would be called for Thursday, February 4, 2016 at 10:00 a.m. (Mountain) to vote on ITA Standard S4250 (Enterprise GIS Interagency Data Sharing Standards).

MOTION: Mr. Farnsworth moved and Ms. Robertson seconded a motion to table the vote to approve ITA Standard S4250 (Enterprise GIS Interagency Data Sharing Standards) pending a comment period for members of the GIS community; the motion passed unanimously.

OTHER BUSINESS

2016 SPRING IGC BI-ANNUAL MEETING – Ms. Bond briefly discussed the upcoming spring bi-annual IGC meeting. As was done for the 2015 Fall Bi-Annual meeting, IGC members will be invited to present updates on projects that may be of interest to the group. Ms. Bond requested that anyone wishing to present do so in person. She requested topic suggestions for the agenda. Suggestions included:

- Open source GIS
- Imagery/drone (UAS) technology and regulations
- Telemetry data collection
- USGS LiDAR for the nation and how it's being incorporated into other programs

2016 IGC-EC ELECTION – Ms. Bond briefly discussed the seats up for election this year. The deadline for nominations is February 19th and voting will occur via email during the first two weeks of March. She asked members to think about IGC members who might be interested in running, and encouraged the members whose terms were ending to consider running again.

2017 INTERMOUNTAIN GIS CONFERENCE – Mr. Hill reported that the 2017 Intermountain URISA conference was being planned for West Yellowstone in the spring of 2017. He asked members to consider whether they preferred the conference to be in West Yellowstone rather than Pocatello. Ms. Phillips noted that although this conference was typically held at ISU, it was not required to be there.

ADJOURNMENT AND NEXT MEETING

The meeting adjourned at 10:53 a.m. The next meeting was scheduled for March 17, 2016 in the East Conference Room, Joe R. Williams (JRW) Building, 700 W. State St., Boise, Idaho.

Respectfully submitted,

Erin Seaman

Erin Seaman, Office of the CIO