The April 28, 2016 Access Idaho Steering Committee meeting was held via email.

EMAIL VOTES:
VOTED VIA EMAIL: BILL FARNSWORTH (*Chairman*) Office of the Chief Information Officer - **Approved**
VOTED VIA EMAIL: JEFF WALKER Access Idaho - **Approved**
VOTED VIA EMAIL: ERIC BECK Department of Labor – **Approved**
VOTED VIA EMAIL: DAVE TOLMAN Idaho Transportation Department – **Approved**
VOTED VIA EMAIL: DAVE TAYLOR Department of Health & Welfare – **Approved**
TIM HURST Secretary of State's Office – Did not vote

MINUTES
No minutes were approved

OLD BUSINESS – None

REPORT FROM ACCESS IDAHO – Email review of General Manager's Report for March 2016:
- Portal – Steady project progress.
- Development – Coded for several new agency projects; launched several applications; worked on incorporating state app templates.
- Creative – Focused on site design consulting for multiple state agencies, user testing and Idaho.gov WordPress migration.
- Marketing – Worked on promotions, demonstrations, planning and award-submitting tasks.

REVIEW OF SERVICE LEVEL AGREEMENT(S) – The following SLA's were reviewed:
- Department of Transportation, Addendum Y

DOT-GOV DOMAIN REQUESTS FOR REVIEW – There were no requests to be reviewed.

NEW BUSINESS – None

ADJOURNMENT AND NEXT MEETING
The next meeting is scheduled for May 26, 2016, Room 155, LBJ Bldg., 650 W. State St., Boise.

Respectfully submitted,

Erin Seaman

Erin Seaman, Office of the CIO