The June 23, 2016 Access Idaho Steering Committee meeting was held via email.

**EMAIL VOTES:**
- **VOTED VIA EMAIL:** BILL FARNSWORTH (*Chairman*) Office of the Chief Information Officer - **Approved**
- **VOTED VIA EMAIL:** JEFF WALKER Access Idaho - **Approved**
- **VOTED VIA EMAIL:** ERIC BECK Department of Labor – **Approved**
- **VOTED VIA EMAIL:** DAVE TOLMAN Idaho Transportation Department – **Approved**
- **VOTED VIA EMAIL:** DAVE TAYLOR Department of Health & Welfare – **Approved**
- **VOTED VIA EMAIL:** RODGER ANDERSON: Secretary of State’s Office – **Approved**

**MINUTES**
The minutes from March 24, 2016 were approved via email.

**OLD BUSINESS** – None

**REPORT FROM ACCESS IDAHO** – Email review of General Manager’s Report for April/May 2016:
- Portal – Several applications were launched.
- Development – Launched applications; tested and wrote requirements for applications.
- Creative – Assisted with application interface designs, application user testing and creating Idaho.gov WordPress migration.
- Marketing – Worked on awards program submissions; assisted state agencies, local governments and school districts with the Portal’s suite of payment applications.

**REVIEW OF SERVICE LEVEL AGREEMENT(S)** – The following SLA’s were reviewed via email:
- Division of Building Safety, Addendum F
- Division of Building Safety, Addendum G
- Dept. of Education, Addendum D
- Board of Nursing, 1st Amd to Addendum C

**DOT-GOV DOMAIN REQUESTS FOR REVIEW** – There were no requests to be reviewed.

**NEW BUSINESS** – None

**ADJOURNMENT AND NEXT MEETING**
The next meeting is scheduled for July 28, 2016, Room 155, LBJ Bldg., 650 W. State St., Boise.

Respectfully submitted,

Erin Seaman, Office of the CIO