

Access Idaho Steering Committee

Idaho Technology Authority (ITA)

Meeting Minutes - Thursday, June 23, 2016

(Approved July 28, 2016)

The June 23, 2016 Access Idaho Steering Committee meeting was held via email.

EMAIL VOTES:

VOTED VIA EMAIL: BILL FARNSWORTH (*Chairman*) Office of the Chief Information Officer - **Approved**

VOTED VIA EMAIL: JEFF WALKER Access Idaho - **Approved**

VOTED VIA EMAIL: ERIC BECK Department of Labor – **Approved**

VOTED VIA EMAIL: DAVE TOLMAN Idaho Transportation Department – **Approved**

VOTED VIA EMAIL: DAVE TAYLOR Department of Health & Welfare – **Approved**

VOTED VIA EMAIL: RODGER ANDERSON: Secretary of State's Office – **Approved**

MINUTES

The minutes from March 24, 2016 were approved via email.

OLD BUSINESS – None

REPORT FROM ACCESS IDAHO – Email review of General Manager's Report for April/May 2016:

- Portal – Several applications were launched.
- Development – Launched applications; tested and wrote requirements for applications.
- Creative – Assisted with application interface designs, application user testing and creating Idaho.gov WordPress migration.
- Marketing – Worked on awards program submissions; assisted state agencies, local governments and school districts with the Portal's suite of payment applications.

REVIEW OF SERVICE LEVEL AGREEMENT(S) – The following SLA's were reviewed via email:

- Division of Building Safety, Addendum F
- Division of Building Safety, Addendum G
- Dept. of Education, Addendum D
- Board of Nursing, 1st Amd to Addendum C

DOT-GOV DOMAIN REQUESTS FOR REVIEW – There were no requests to be reviewed.

NEW BUSINESS – None

ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for July 28, 2016, Room 155, LBJ Bldg., 650 W. State St., Boise.

Respectfully submitted,



Erin Seaman, Office of the CIO