

Idaho Technology Authority (ITA)

May 9, 2017 Draft Meeting Minutes

(Approved September 7, 2017)

The Idaho Technology Authority meeting was held on May 9, 2017 at 1:30 pm in the West Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members Present:

Dan Goicoechea, CHAIR, State Controller's Office
Representative John Gannon
Maj. Kevin Hudgens, Idaho State Police
Greg Zickau, Office of the CIO
Matt Freeman, Office of the State Board of Education
Eric Beck, Dept. of Labor
Carmen Achabal, Dept. of Commerce
Pam Bond, IGC-EC Chair
Charlene McArthur, Idaho Transportation Dept.
Gen. Richard Turner, Military Division
Dave Taylor, Dept. of Health & Welfare
Pat Donaldson, Dept. of Correction
Jim Nottingham, HP Inc.

Others Present:

Michael Farley, Dept. of Health & Welfare
Bob Geddes, Dept. of Administration
Josh Stemp, ITD
Erin Seaman, Office of the CIO
Chris Smith, Office of the CIO
Mike Teller, Tax Commission
Gregory Lindstrom, Division of Purchasing
Lance Wyatt, Office of the CIO
Bill Farnsworth, Office of the CIO
Maj. Charlie Spencer, ISP
Controller Brandon Woolf
Tammy Shipman, State Controller's Office
Bob Hough, State Controller's Office
Jon Spence, Division of Liquor
Becky Barton-Wagner, Dept. of Insurance
Larry Sweat, PERSI
Bob Ross, Dept. of Fish & Game

Members Absent:

David Fulkerson, Div. of Financial Management
Kevin Iwersen, Idaho Courts
Cathy Holland-Smith, Legislative Services Office

Pete Owechko, Dept. of Fish & Game
Brett Richard, Dept. of Labor
Roger Dubois, Commission for Libraries
Chris Victory, ITD
Andy Mehl, State Board of Education
Ben Call, Office of Emergency Mgmt.
Derek Newland, Office of Emergency Mgmt.
Brian Shields, Office of Emergency Mgmt.
Robyn Lockett, Legislative Services Office
Jeff Walker, Access Idaho
Sherman Kester, CenturyLink
Gara McCutcheon, Verizon
Matt Thueson, Cradlepoint
Mitch Head, Cradlepoint
Kate Haas, Kestrel West
Ty Snyder, Involta
Jeff Leonnig, Involta

CALL TO ORDER

Chairman Dan Goicoechea called the meeting to order at 1:32 pm and made several announcements:

- Rep. Gannon has been reappointed to an additional two-year term on the committee.
- Maj. Hudgens is stepping down from his seat on the committee. This will be his last meeting representing ISP, and Maj. Charlie Spencer has been appointed to take over the seat.
- Cathy Holland-Smith, LSO, will be retiring at the end of the week, with a new appointment to the LSO seat expected shortly.
- Sen. Bayer's term has expired and a new appointment is expected shortly.

MINUTES

MOTION: Rep. Gannon moved and Gen. Turner seconded a motion to approve the minutes of the December 6, 2016 meeting, as presented; the motion passed unanimously.

ITA SUBCOMMITTEES – UPDATE

IDAHO GEOSPATIAL COUNCIL-EXECUTIVE COMMITTEE (IGC-EC) – Ms. Bond reported on the recent IGC-hosted Spring Meeting and the Spatial Data Infrastructure (SDI) Workshop, both of which were held concurrently with the Intermountain GIS Conference in West Yellowstone. There are plans to host a condensed version of this workshop, as well as a Cybersecurity Roundtable, during the Northwest GIS Conference this fall in Boise.

Ms. Bond discussed progress on implementation of the goals and objectives from the state GIS strategic plan, and noted that the group plans to update and revise the plan every couple of years.

Ms. Bond announced the results of the 2017 IGC-EC election, and it was noted by Chairman Goicoechea that Ms. Bond has also been re-elected for an additional term as Chair of the IGC-EC.

MOTION: Mr. Zickau moved and Ms. McArthur seconded a motion to approve the results of the 2017 IGC-EC election, as presented; the motion passed unanimously.

ITA POLICIES

ENTERPRISE POLICY P4550 (MOBILE DEVICE MANAGEMENT) – Mr. Wyatt reviewed the proposed changes to the Mobile Device Management policy, noting that a number of agencies provided input.

Discussion followed about Internet of Things (IoT) devices, which are exempt from this policy. There was also discussion after concerns about the policy were raised by Ms. McArthur. Mr. Zickau noted that there is a process for agencies to apply for a policy exemption.

MOTION: Mr. Freeman moved and Gen. Turner seconded a motion to approve Enterprise ITA Policy P4550, as presented; the motion passed by majority vote, with Ms. McArthur dissenting.

ENTERPRISE POLICY P4150 (PRIVACY) AND P4560 (DATA BREACH MANAGEMENT) – Mr. Zickau discussed proposed revisions to these policies, which would align definitions listed in the policies with those in statute ([I.C. 28-51-104](#)). He noted that breach coverage under the state’s cyber liability insurance is tied to statute.

Discussion followed, and a discrepancy was noted in the definition section of P4560. It was agreed that it would be corrected to match the definition in P4150.

MOTION: Mr. Taylor moved and Mr. Donaldson seconded a motion to approve the revisions to Enterprise ITA Policy P4150, as presented; the motion passed unanimously.

MOTION: Mr. Taylor moved and Ms. Achabal seconded a motion to approve the revisions to Enterprise ITA Policy P4560, as corrected; the motion passed unanimously.

STATE STRATEGIC PLANNING

Mr. Zickau reviewed the proposed language revision to State Technology Goal #3. He explained that the term “privacy” had been excluded from a previous iteration of the goal, but was now being added back in upon the advice of the assigned deputy attorney general.

MOTION: Mr. Freeman moved and Mr. Nottingham seconded a motion to approve the revisions to ITA Strategic Goal #3, as presented; the motion passed unanimously.

IMPLEMENTATION OF EXECUTIVE ORDER 2017-02

Mr. Zickau gave an overview of the directives in the Governor’s recent Executive Order ([EO 2017-02](#)) relating to cybersecurity, and discussed the work being done by the Dept. of Administration to comply with the EO, as well as the overall role of the Dept. of Administration in the implementation of the EO. It was noted that OCIO will be looking for possible partnerships and ways to assist other agencies and entities in complying with the EO.

FIRSTNET

Derek Newland and Brian Shields, both with the Office of Emergency Management (OEM), gave an overview of FirstNet, a national public safety broadband network, and shared a brief video (<https://youtu.be/ZIU6Mx2e7o>). They will be gathering and compiling information to be presented to the Idaho Public Safety Communications

Commission (IPSCC), who will then make a recommendation to the Governor. This will be an opt-in/opt-out program, with the Governor having final decision-making authority.

Discussion followed, with several questions raised by the committee about the costs of the program. Mr. Shields explained that full details of the costs are not yet known.

DATA DISCLOSURE INCIDENT

Mr. Beck provided background on the Idaho Dept. of Labor (IDOL) as a state workforce agency, and America’s JobLink Alliance (AJLA), an outside service provider who provides labor exchange and case management software to IDOL. He described the breach which occurred in AJLA’s system in March, noting that the breach was fixed within several days and they are not aware of any ongoing problems. Several states were impacted, including Idaho. Affected citizens were notified directly via either email or postal mail; and credit monitoring (set up by AJLA) is available to affected citizens for one year. Mr. Beck discussed lessons learned and technical improvements being made, noting that a criminal investigation has been opened.

OTHER BUSINESS

CRITICAL SECURITY CONTROLS (CSCs) / MILESTONES – Mr. Wyatt reported on the implementation of the CSCs, and reviewed the tools which will be used to document progress on implementation of the Controls. He added that the Dept. of Administration, together with other agencies, has been looking at possible solutions and whether agencies may be able to partner in obtaining these solutions.

2017 NASCIO IT RECOGNITION AWARDS – Ms. Seaman reported that three nominations have been submitted for this year’s annual IT Recognition Awards program held by NASCIO. Nominations were submitted by ITD, PERSI, and the State Historical Society. Finalists will be notified in July and winners will be recognized in October at the NASCIO Annual Conference in Austin, Texas.

OTHER BUSINESS – Chairman Goicoechea announced that this will be his last meeting serving as Chair, although he will continue to serve on the committee.

ADJOURNMENT

The meeting adjourned at 3:38 pm. The next meeting of the ITA has yet to be scheduled.

Respectfully submitted,



Erin Seaman, Office of the CIO