

Idaho Technology Authority (ITA)
September 7, 2017 Draft Meeting Minutes
(Approved April 5, 2018)

The Idaho Technology Authority meeting was held on September 7, 2017 at 1:30 pm in the West Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members Present:

Jeff Weak, CHAIR, Office of the Governor
Sen. Jeff Agenbroad
Joshua Whitworth, State Controller's Office
Maj. Charlie Spencer, Idaho State Police
Greg Zickau, Office of the CIO
David Fulkerson, Div. of Financial Management
Matt Freeman, Office of the State Board of Education
Eric Beck, Dept. of Labor
Dave Taylor, Dept. of Health & Welfare
Pat Donaldson, Dept. of Correction
Charlene McArthur, Idaho Transportation Dept.
Terri Kondeff, Legislative Services Office
Ben Call, Military Division
(Alt. for Gen. Turner)

Members Absent:

Rep. John Gannon
Kevin Iwersen, Idaho Courts
Pam Bond, IGC-EC Chair
Gen. Richard Turner
Jim Nottingham, HP Inc.

Others Present:

Michael Farley, Dept. of Health & Welfare
Bob Geddes, Dept. of Administration
Keith Reynolds, Dept. of Administration
Erin Seaman, Office of the CIO
Chris Smith, Office of the CIO
Sgt. Bret Kessinger, Idaho State Police
Tawna Chesnut, Idaho Historical Society
Lance Wyatt, Office of the CIO
Bill Farnsworth, Office of the CIO
Conley Hefley, Dept. of Homeland Security

Adam Warr, Office of the Attorney General
Tammy Shipman, State Controller's Office
Bob Hough, State Controller's Office
Becky Barton-Wagner, Dept. of Insurance
Bob Ross, Dept. of Fish & Game
Roger Dubois, Commission for Libraries
Chris Victory, ITD
Robyn Lockett, Legislative Services Office
Jeff Walker, Access Idaho
Ariel Acosta, Cisco
Howard Hooper, HP Inc. (phone)

CALL TO ORDER

Chairman Jeff Weak called the meeting to order at 1:31 pm. He introduced himself and several new appointments to the committee, Sen. Agenbroad, Joshua Whitworth (State Controller's Office), and Terri Kondeff (Legislative Services Office).

MINUTES

MOTION: Mr. Zickau moved and Mr. Taylor seconded a motion to approve the minutes of the May 9, 2017 meeting, as presented; the motion passed unanimously.

FUSION CENTER

Sgt. Bret Kessinger, Idaho State Police, gave an overview of the Idaho Criminal Intelligence Center (IC2) (Fusion Center), which was created following the 9/11 Commission Report and protects Idaho by enhancing coordination and communication of information among law enforcement and Idaho agencies. He explained how information is gathered and disseminated, current services offered, and their funding model. Per their privacy policy, shared information does not include details such as the identity of the target agency. IC2 is one of 79 Fusion Centers around the United States, with 11 direct partner agencies, and a governance board that provides oversight. Agencies wishing to engage the cybercrime unit may contact ISP or Sgt. Kessinger directly.

Mr. Hefley, Dept. of Homeland Security, Office of Intelligence & Analysis (I&A), gave an overview of I&A, which offers access to intelligence community information at a lower, usable classification and can share Idaho's information with the larger intelligence community to provide better, more accurate assessments. He discussed the types of information they are seeking about targets and noted that agencies' information and identities are masked in reports for their protection. I&A is seeking information about the tactic being used rather than the identity of the target. Mr. Hefley may be contacted directly through the Fusion Center.

Chairman Weak shared that a recurring meeting is being coordinated to discuss new threats and ensure that agencies are aware of what's going on and who the bad actors are.

ITA SUBCOMMITTEES – UPDATE

IT LEADERSHIP COUNCIL (ITLC) – Chairman Weak introduced Mr. Farley, the outgoing ITLC chair, and thanked him on behalf of the ITA for his service.

Mr. Farley announced the nominations for ITLC chair and vice chair: Bob Ross, IDFG, for chair, and Randy Turner, IDOC, for vice chair. Mr. Farley discussed the qualifications they would bring to these roles if approved.

MOTION: Mr. Beck moved and Maj. Spencer seconded a motion to approve the nomination of Bob Ross for chair of the ITLC; the motion passed unanimously.

MOTION: Mr. Beck moved and Maj. Spencer seconded a motion to approve the nomination of Randy Turner for vice chair of the ITLC; the motion passed unanimously.

ACCESS IDAHO STEERING COMMITTEE – Mr. Farnsworth, Access Idaho chair, gave an update on the Request for Information (RFI) recently issued for the Access Idaho project contract. There were two respondents to the RFI, including the current vendor. Both vendors will be doing presentations on September 20th and then a determination will be made on whether to move forward with a Request for Proposals (RFP).

Discussion followed, with Mr. Farnsworth explaining that the current contract includes cyber liability insurance and has for a long time, and any new contract will include more formal language addressing cybersecurity and cyber liability insurance requirements. Additionally, agencies have a separate service level agreement (SLA) and addenda for each of their projects so that specific requirements can be addressed for each application. He noted that the steering committee reviews each SLA and addendum.

STATE STRATEGIC PLANNING

Mr. Zickau reviewed the statutes establishing the ITA, specifically their authority to develop a state technology strategic plan, as well as policies and standards to facilitate the implementation of the plan. He discussed the recent planning session held in May and gave an overview of the Governor's priorities, the current approved ITA goals and the new proposed objectives and strategies that were identified. Tactics will be determined by those implementing the objectives and strategies. He shared the strategic plan tracking sheet which outlines the goals, objectives and strategies, and noted that several items do not yet have assigned leads.

Discussion followed, and Mr. Zickau acknowledged that implementation of these objectives and strategies would likely take some time to complete. He gave an overview of the next steps to be and noted that in some cases there will be budget implications. In response to several questions, he explained that two of the five goals had objectives which were completed last year, and new objectives will be identified in a future strategic planning cycle. He agreed to review all five goals at the next meeting and regular progress updates will also be presented throughout the year.

MOTION: Mr. Beck moved and Maj. Spencer seconded a motion to approve the State Technology Strategic Plan objectives and strategies, as presented; the motion passed unanimously.

OTHER BUSINESS

CHINDEN CAMPUS UPDATE – Mr. Reynolds, Dept. of Administration, gave an update on the status of the negotiations for the Chinden Campus, which was driven by the need to find a new location for the Tax

Commission, whose lease at the Washington Campus is expiring. With St. Luke's opting to exercise their right to purchase the Washington Campus, the state issued a Request for Proposals (RFP), resulting in 39 responses, including a lease offer for a building at HP. Although the HP Campus property was not for sale, the State made an offer to purchase that opened negotiations and an agreement is now close to being reached for the purchase of eight buildings with over a million and a half square feet of space. This would provide enough room for the Tax Commission and several additional agencies. The state is seeking to lease back over half the campus to HP. Current leases for two additional lessees would also be honored, allowing the State to take a staggered, methodical approach in moving agencies to the location.

Mr. Reynolds discussed some of the factors considered throughout this process, including cost differences between new construction versus existing, amenities, location, and parking.

Discussion followed regarding the FY19 budget request made by the Dept. of Administration to replace its virtual server environment. If the purchase of the Chinden Campus goes forward, new servers would be located on the campus as a foundation for data services. Mr. Zickau discussed some of the factors in identifying suitable space to establish a data center, such as proximity to chillers and generators, and physical security space. Budget estimates and quotes for dark fiber connectivity for the space have also been obtained since any agency moving to the site would need some connectivity.

CRITICAL SECURITY CONTROLS (CSCs) / MILESTONES – Mr. Wyatt gave an update on the progress of the CSCs gap analysis being done by agencies and the enterprise as a whole, as required by the Governor's Cybersecurity Executive Order (EO 2017-02). Next steps will include determining a baseline for minimal standards for the enterprise. Mr. Wyatt anticipates the gap analysis and documentation process to finish on time by June, 2018.

ADJOURNMENT

The meeting adjourned at 2:59 pm. The next meeting of the ITA has yet to be scheduled.

Respectfully submitted,



Erin Seaman, Office of the CIO