The February 22, 2018 Access Idaho Steering Committee meeting was held at 1:30 pm in Conference Room 155, LBJ Building, 650 W. State St., Boise, Idaho.

WELCOME/INTRODUCTIONS:
BILL FARNSWORTH, (Chairman), Office of the CIO – Present
DAVE TOLMAN, Idaho Transportation Department – Present
JEFF WALKER, Access Idaho – Present
CHAD HOUCK (ALT. FOR TIM HURST), Secretary of State’s Office – Present
BRETT RICHARD (ALT. FOR ERIC BECK), Department of Labor – Present
DAVE TAYLOR, Department of Health & Welfare – Absent

OTHERS PRESENT:
LUCAS LINNEMEYER, CRI Advantage

AMENDED AGENDA
MOTION: Mr. Houck moved and Mr. Tolman seconded a motion to amend the agenda to include the Division of Liquor Service Level Agreement and Addendum A for review; the motion was approved.

MINUTES
MOTION: Mr. Tolman moved and Mr. Richard seconded a motion to approve the meeting minutes from October 26, 2017, as presented; the motion was approved.

OLD BUSINESS – None

REPORT FROM ACCESS IDAHO –
• The October 2017-January 2018 General Manager’s Report was reviewed

REVIEW OF SERVICE LEVEL AGREEMENT(S) – The following SLA’s were reviewed:
• Idaho Dept. of Labor, Addendum F
• Idaho Dept. of Health & Welfare, Addendum M
• Division of Liquor, Service Level Agreement
• Division of Liquor, Addendum A

DOT-GOV DOMAIN REQUESTS FOR REVIEW – The following requests were reviewed:
• Promptpay.idaho.gov

NEW BUSINESS
• Discussion of update to ITA regarding available forms of payment through Access Idaho
• Discussion of Request for Proposals (RFP), which is currently in process
• Discussion of organizational changes/re-composition of Access Idaho Steering Committee

ADJOURNMENT AND NEXT MEETING
The next meeting was scheduled for March 22, 2018.