

Access Idaho Steering Committee
Idaho Technology Authority (ITA)
Meeting Minutes – Thursday, February 22, 2018
(Approved March 22, 2018)

The February 22, 2018 Access Idaho Steering Committee meeting was held at 1:30 pm in Conference Room 155, LBJ Building, 650 W. State St., Boise, Idaho.

WELCOME/INTRODUCTIONS:

BILL FARNSWORTH, (*Chairman*), Office of the CIO – **Present**
DAVE TOLMAN, Idaho Transportation Department – **Present**
JEFF WALKER, Access Idaho – **Present**
CHAD HOUCK (ALT. FOR TIM HURST), Secretary of State's Office – **Present**
BRETT RICHARD (ALT. FOR ERIC BECK), Department of Labor – **Present**
DAVE TAYLOR, Department of Health & Welfare – **Absent**

OTHERS PRESENT:

LUCAS LINNEMEYER, CRI Advantage

AMENDED AGENDA

MOTION: Mr. Houck moved and Mr. Tolman seconded a motion to amend the agenda to include the Division of Liquor Service Level Agreement and Addendum A for review; the motion was approved.

MINUTES

MOTION: Mr. Tolman moved and Mr. Richard seconded a motion to approve the meeting minutes from October 26, 2017, as presented; the motion was approved.

OLD BUSINESS – None

REPORT FROM ACCESS IDAHO –

- The October 2017-January 2018 General Manager's Report was reviewed

REVIEW OF SERVICE LEVEL AGREEMENT(S) – The following SLA's were reviewed:

- Idaho Dept. of Labor, Addendum F
- Idaho Dept. of Health & Welfare, Addendum M
- Division of Liquor, Service Level Agreement
- Division of Liquor, Addendum A

DOT-GOV DOMAIN REQUESTS FOR REVIEW – The following requests were reviewed:

- Promptpay.idaho.gov

NEW BUSINESS

- Discussion of update to ITA regarding available forms of payment through Access Idaho
- Discussion of Request for Proposals (RFP), which is currently in process
- Discussion of organizational changes/re-composition of Access Idaho Steering Committee

ADJOURNMENT AND NEXT MEETING

The next meeting was scheduled for March 22, 2018.



Erin Seaman, Office of the CIO