

Idaho Technology Authority (ITA)

IT Leadership Council (ITLC)

Meeting Minutes: December 18, 2018 at 1:30 p.m.

East Conference Room, JRW Building, 700 West State Street, Boise, Idaho.

(Approved February 19, 2019)

ATTENDANCE

Members/Alternates Present:

Bob Ross, Dept. of Fish & Game (CHAIR)
Randy Turner, Dept. of Correction (VICE CHAIR)
Chris Smith, Office of IT Services (ITS)
Jon Spence, Division of Liquor
Becky Barton-Wagner, Dept. of Insurance
Tammy Shipman, State Controller's Office
Glen Gardiner, Dept. of Water Resources
Eric Beck, Dept. of Labor
Terry Ford, Tax Commission
Chris Campbell, Dept. of Education
Stephen DeBoard, Div. of Voc. Rehabilitation
Mike Langrell, Idaho Military Division
Scott Williams, Dept. of Parks & Recreation
Chris Victory, Idaho Transportation Dept. (phone)
Robert Butler, Industrial Commission (phone)
Matt Heller, Dept. of Health & Welfare *(Alternate)*
Wade Howland, State Supreme Court *(Alternate)*

Members Absent:

Michael Farley, Dept. of Health & Welfare
Bob Nertney, Health Districts
Dan Raiha, Dept. of Lands
Steven Higgins, Idaho State Police
Kevin Iwersen, State Supreme Court

Others present:

Erin Seaman, Office of IT Services
Bryton Blunck, Office of IT Services
Bill Farnsworth, Office of IT Services
Jon Pope, Office of IT Services
Brian Reed, Idaho Transportation Dept.
Tawna Chesnut, State Historical Society
Faith Cox, Office of Risk Management
Greg Mathias, Dept. of Water Resources
Jeff Weak, Office of IT Services
Jason Urquhart, Division of Purchasing
Greg Zickau, Office of IT Services
Lance Wyatt, Office of IT Services
Diego Curt, Office of IT Services
Jeff Anderson, Liquor Division/Lottery Commission
Sharon Mathies, Board of Nursing
Rocky Bencken, State Controller's Office
Ben Call, Idaho Military Division
Stephanie Wildman, Idaho Transportation Dept.
Pete Owechko, Dept. of Fish & Game
Josh Stemp, Idaho Transportation Dept.
Gara McCutchen Aragon, SHI
Daren McKinney, Verizon
Anthony Catenzaro, Pluralsight
Marty Teater, CenturyLink
Mitch Cunningham, CompuNet, Inc.
Mike Vance, VMWare
Tristan Todd, VMWare
Ariel Acosta, Cisco
Joyce Popp, Dept. of Health & Welfare (phone)
Nick Powers, DEQ (phone)

CALL TO ORDER

Chairman Ross welcomed everyone and called the meeting to order at 1:33 pm.

MOTION: Ms. Barton-Wagner moved and Mr. Beck seconded a motion to amend the agenda and table the "ITA Policies" agenda item until a later meeting; the motion was approved.

MINUTES

MOTION: Mr. Langrell moved and Ms. Barton-Wagner seconded a motion to approve the meeting minutes from August 21, 2018, as presented; and to approve the meeting minutes from October 16, 2018, as corrected; the motion was approved.

PROCUREMENT

Mr. Urquhart had no update to report at this time but stood for questions.

In response to a question from Chairman Ross regarding the status of the Cloud Procurement working group, Mr. Urquhart explained that Gregory Lindstrom is still seeking participants. Those interested in participating may contact Mr. Lindstrom directly.

POLICIES, STANDARDS, AND GUIDELINES: AN OVERVIEW

Chairman Ross gave an overview of the framework of the ITA policies, standards, and guidelines (PSGs) and discussed areas of focus for the ITLC, which tends to be more technical, while the ITA has a business focus. He noted that the PSG framework is outlined in ITA Policy [P1010](#) (Information Technology Policies, Standards, and Guidelines Framework).

Mr. Zickau explained that the ITA has delegated authority to the ITLC to create standards and guidelines, but as a business practice, when ITA staff develop a policy, as a courtesy they have always brought them through the ITLC before going to the ITA for approval.

STATE OF IDAHO INCIDENT RESPONSE PROGRAM

Mr. Curt introduced the members of the Incident Response Task Force (IRTF), and gave an overview of the State of Idaho Incident Response Program. He outlined the deliverables of the Program, discussed the VERIS framework, and highlighted some of the benefits of the Program. In September, the Task Force will meet to discuss lessons learned.

IT GOVERNANCE: NEXT STEPS

Mr. Weak reported that he has met with the Governor-elect and staff from DFM and DHR to discuss IT modernization. He anticipates providing another update at the February ITLC meeting.

In response to a question, Mr. Weak shared that he has met with the directors of five agencies to discuss the Governor-elect's vision for IT modernization, and to gather information from these agencies on their IT projects and unique applications in order to develop a modernization strategy that will benefit them.

PRODUCT ROAD MAP: IVANTI ELA STATUS

Mr. Smith gave an update on the status of the Ivanti Enterprise License Agreement (ELA). He expected to have the cost finalized in the next day or two and has requested an updated product sheet. Once purchased, agencies will be able to add capabilities to their existing licenses.

In response to a question, Mr. Smith explained that NCSI should be able to host some "lunch and learns" and other small trainings. He believed that most of the training sessions would be free.

OTHER BUSINESS

CHINDEN CAMPUS UPDATE – Mr. Smith gave a status update on the data center, noting that a generator has been purchased from Federal Surplus and will be installed soon. If needed, there is additional space for expansion.

Ms. Ford confirmed that the Tax Commission moved its auditors to Building 8 in early December, and there have not been any issues.

OTHER BUSINESS: Chairman Ross reflected back on 2018, discussing work done by ITLC and progress by the State over the last year. He thanked the committee members for their service.

ADJOURNMENT / NEXT MEETING

The meeting adjourned at 2:29 pm. The next regular meeting was scheduled for February 19, 2019 at 1:30 pm.

Erin Seaman

Erin Seaman, Office of IT Services (ITS)