

Idaho Technology Authority (ITA)

December 4, 2019 Meeting Minutes

(Approved June 3, 2020)

The Idaho Technology Authority meeting was held on December 4, 2019 at 1:30 pm in the West Conference Room of the Joe R. Williams Building, 700 West State Street, Boise, Idaho.

ATTENDANCE

Members Present:

Jeff Weak, CHAIR, Office of the Governor
Greg Zickau, Office of IT Services
David Fulkerson, Div. of Financial Management
Michael Johnson, Dept. of Labor
Lori Wolff, Dept. of Health & Welfare
Collier Lipple, Military Division
Wilma Robertson, IGC-EC Chair
Joshua Whitworth, State Controller's Office
Kevin Iwersen, Idaho Supreme Court
Terri Kondeff, Legislative Services Office
Matt Freeman, State Board of Education
Charlene McArthur, Transportation Department

Members Absent:

Sen. David Nelson
Rep. Britt Raybould
Maj. Charlie Spencer, Idaho State Police
Bryan Mooney, Dept. of Administration
Pat Donaldson, Dept. of Correction

Others Present:

Erin Seaman, Office of IT Services
Randy Turner, Dept. of Correction
Tawna Chesnut, Historical Society
Stephanie Wildman, Cradlepoint
Greg Mathias, Dept. of Water Resources
Faith Cox, Dept. of Administration
Josh Stemp, Transportation Department
Diego Curt, Office of IT Services
Lance Wyatt, Office of IT Services
Michelle Santurro, Office of IT Services
Bob Ross, Dept. of Fish & Game
Glen Gardiner, Dept. of Water Resources
Ben Call, Military Division
Mike Langrell, Military Division
Jon Spence, Division of Liquor
Jeff Walker, Access Idaho
Mike Vance, VMWare
Herb Thompson, VMWare
Bob Hough, State Controller's Office
Adam Warr, Attorney General's Office
Jory Lindstrom, Division of Purchasing
Ryan Doute, Cerium Networks

CALL TO ORDER

Chairman Jeff Weak called the meeting to order at 1:34 pm, and introduced two new committee members: Lori Wolff, Department of Health & Welfare; and Michael Johnson, Department of Labor.

MINUTES

MOTION: Ms. Robertson moved and Mr. Lipple seconded a motion to approve the minutes of the May 30, 2019 meeting, as presented; the motion passed unanimously.

ITA SUBCOMMITTEE UPDATES

IT LEADERSHIP COUNCIL (ITLC) – Chairman Weak introduced Mr. Ross, who currently chairs the ITLC, and thanked Mr. Ross and Mr. Turner for their service to the committee. Mr. Ross and Mr. Turner have both been re-nominated by the ITLC members to serve an additional term as chair and vice chair of ITLC, respectively.

MOTION: Mr. Zickau moved and Mr. Iwersen seconded a motion to ratify the re-appointment of Mr. Ross as chairman of the ITLC, and to ratify the re-appointment of Mr. Turner as vice chairman of the ITLC; the motion passed unanimously.

ITA POLICIES

P5030 (FRAMEWORK STANDARDS DEVELOPMENT POLICY) – Ms. Robertson gave an overview of the revisions of ITA Policy P5030. Some outdated reference information was updated, but the overall substance of the policy did not change.

MOTION: Mr. Zickau moved and Mr. Collier seconded a motion to approve the revisions to ITA Policy P5030, as presented; the motion passed unanimously.

DIVISION OF LIQUOR EXEMPTION REQUEST FROM P5010 (WEB PUBLISHING) AND P5020 (.GOV DOMAIN) – Mr. Spence requested, on behalf of the Liquor Division, that the exemption for their marketing/consumer website, mixblendenjoy.com, be extended. The current exemption expires in 2020.

Following discussion, it was agreed that the exemption should be extended for an additional five years.

MOTION: Mr. Fulkerson moved and Mr. Iwersen seconded a motion to extend the exemption for the Idaho Division of Liquor’s marketing/consumer website from ITA Policies P5010 and P5020 for an additional five (5) year period; the motion passed unanimously.

IT MODERNIZATION

Chairman Weak gave an update on the status of phase 1 of the Governor’s IT modernization initiative, which included eight agencies. He noted that with phase 1 have come, among other things, improved metrics and the addition of a compliance office. He also discussed the proposed phase 2 of the initiative, which is planned to include seven agencies.

In response to a question, Chairman Weak explained that there will likely be some significant changes to the ITA policies as a result of modernization, although specific changes have yet to be determined.

GOV2GO UPDATE

Mr. Walker provided some background on the Access Idaho project, which began in 1999 in order to move the state website from a static phone directory to an interactive portal for citizens. Through the years they have also developed a variety of online services and secure payment processing for agencies, including the new enterprise Gov2Go application, launched earlier this year.

Mr. Walker gave an overview of Gov2Go, which is a mobile and desktop application that allows citizens to create a personalized timeline of government tasks, such as renewing a license or registration, and sends due date reminders electronically. He explained the process for setting up an account, noting that citizens may configure their settings for how they want to receive notifications and updates from an agency.

STATE OF IDAHO INCIDENT RESPONSE PROGRAM UPDATE

Mr. Curt gave an update on the Incident Response Program since his last presentation to the committee in May. He specifically discussed supporting and core components, program management, and emerging efforts in the program. Mr. Curt encouraged support for the program, noting that the program has created a way to communicate lessons learned between agencies, and is growing into building a real response program for agencies.

INTRODUCTION TO WRITTEN INFORMATION SECURITY PROGRAM (WISP)

Mr. Curt introduced the committee to the Written Information Security Program (WISP), which consolidates multiple common compliance requirements into a single comprehensive document to essentially create a high water mark. He noted that the WISP follows NIST 800-53 and currently only addresses restricted information.

Discussion followed regarding concerns about the complexity of classifying data and challenges with allocating sufficient resources to do the work.

ADJOURNMENT

The meeting adjourned at 2:54 pm. The next meeting of the ITA has yet to be scheduled.

Erin Seaman

Erin Seaman, Office of IT Services