

Access Idaho Steering Committee

Subcommittee of the Idaho Technology Authority (ITA)

APPROVED Meeting Minutes

Thursday, March 25, 2021

1:30 pm MST

Teleconference Dial-In Information:

1-877-820-7831 / Guest Passcode: 958526#

11331 W Chinden Blvd. B201, Boise, ID 83714

WELCOME / INTRODUCTIONS.

Chairman Butler called the meeting to order at 1:32 pm MST.

- ROBERT BUTLER, Office of Information Technology Services (PRESENT VIA TELEPHONE)
- CHAD HOUCK, SECRETARY OF STATE'S OFFICE (PRESENT VIA TELEPHONE)
- DAVE TOLMAN, IDAHO TRANSPORTATION DEPARTMENT (PRESENT VIA TELEPHONE)
- JEFF WALKER, ACCESS IDAHO PROJECT (NON-VOTING MEMBER) (PRESENT VIA TELEPHONE)

MINUTES/NOTES TO BE APPROVED

MOTION: Mr. Tolman moved, and Mr. Houck seconded a motion to approve the minutes/notes of both the September 2020 and December 2020 Meetings, as written; the motion passed unanimously.

REPORTS FROM ACCESS IDAHO

Mr. Walker gave the committee updates on Access Idaho's work over the prior year and plans for the upcoming year, including efforts on the ITD DMV modernization project.

- February 2021 Contract Compliance Fee Report
- General Manager's Report
- Idaho 2020 Year in Review

REVIEW OF SERVICE LEVEL AGREEMENT(S)

The following SLA's were reviewed:

- Idaho Council on Domestic Violence and Victim Assistance Addendum U
- Transportation Department Addendum AH

MOTION: Mr. Tolman moved, and Mr. Houck seconded a motion to approve the Idaho Council on Domestic Violence and Victim Assistance Addendum U, as written; the motion passed unanimously.

MOTION: Mr. Tolman moved, and Mr. Houck seconded a motion to approve the Transportation Department Addendum AH, as written; the motion passed unanimously.

NEW BUSINESS

Mr. Butler updated the committee that Mike Woodford from ITS is heading up the contract extension effort for ITS.

ADJOURNMENT AND NEXT MEETING

Meeting was adjourned at 2:20pm. The next meeting date is scheduled for April 22, 2021.



Mary Frances Coffman, Office of IT Services