Access Idaho Steering Committee

Subcommittee of the Idaho Technology Authority (ITA)

APPROVED SPECIAL MEETING MINUTES

Friday, June 4, 2021

1:30 pm MST

Webex link (with video): https://idahogov.webex.com/meet/mary.bir

Teleconference (audio) only/dial-in:

Toll-free phone: 1-833-695-0549 / Access Code: 133 062 4021 #

No attendee ID required, press # to join

11331 W Chinden Blvd. B201, Boise, ID 83714

Attendance
- ROBERT BUTLER, Office of Information Technology Services
- CHAD HOUCK, Secretary of State's Office
- DAVE TOLMAN, Idaho Transportation Department
- JEFF WALKER, Access Idaho Project
- MARY FRANCES COFFMAN, Office of Information Technology Services

WELCOME
Chairman Butler called the meeting to order at 1:30 pm MST. A quorum established.

MINUTES
MOTION: Mr. Tolman moved, and Mr. Houck seconded a motion to approve the minutes of the March 25, 2021 Meeting, as written; the motion passed unanimously.

REVIEW OF SERVICE LEVEL AGREEMENT(S)
The following SLA's were reviewed:
- Transportation Department Addendum AI
- Transportation Department Addendum AJ

MOTION: Mr. Houck moved, and Mr. Tolman seconded a motion to approve the Transportation Department Addendum AI, as written; the motion passed unanimously.

MOTION: Mr. Houck moved, and Mr. Tolman seconded a motion to approve the Transportation Department Addendum AJ, as written; the motion passed unanimously.

ADJOURNMENT
Meeting was adjourned at 1:33pm. The next meeting date is scheduled for April 22, 2021.

Mary Frances Coffman, Office of IT Services