

Idaho Technology Authority (ITA)

IT LEADERSHIP COUNCIL (ITLC)

APPROVED Meeting Minutes: February 15, 2022, at 1:30 pm MST

Members Present:

- Mike Langrell, Military Division (CHAIR)
- Jon Spence, Division of Liquor
- Alvino Artalejo, Dept. of Health & Welfare
- Brett Richard, Dept. of Labor
- Dan Thornock, Dept. of Fish & Game
- Jennifer Dvorak, ID Courts
- Mark McKinney, Transportation Dept.
- Matt Merrell, Public Health District 6
- Marc Norton, Tax Commission
- Michele Tomlinson, Dept. of Correction
- Terry Ford, State Controller's Office

Members Absent:

- Adam Zaragoza, Dept. of Parks & Rec
- Chris Colligan, Dept. of Lands
- Steven Higgins, Idaho State Police
- Rick Kennedy, Dept. of Education

Others Present:

- Brigitte Teets, Office of IT Services

- Chelsea Robillard, Dept. of Administration
- Casey Adamson, CISCO
- Chris Carlisle, Office of IT Services
- Decar Scaff, Dept. of Education
- Elizabeth Knox, Office of IT Services
- Foster Cronyn, Secretary of State
- Gara McCutchen Aragon, SHI
- John Frame, CISCO
- Kristin Bartz, Office of IT Services
- Larry Sweat, PERSI
- Lauren Talyor, Gartner
- Mary Coffman, Office of IT Services
- Matt Aslett, Office of IT Services
- Mike Gwinn, Dept. of Administration
- Mitch Head, Cradlepoint
- Randal Clayton, CISCO
- Rocky Bencken, State Controller's Office
- Sam Montiel, Office of IT Services
- Scott Knights, Dept. of Health & Welfare
- Stephanie Wildman, Cradlepoint
- Tawna Chesnut, State Historical Society

CALL TO ORDER

Chairman Langrell welcomed everyone and called the meeting to order at 1:33 pm MST. A quorum was established.

MEETING MINUTES

MOTION: Mr. McKinney moved, and Mr. Richard seconded a motion to approve the minutes of the December 21, 2021, meeting, as presented; the motion passed unanimously.

PROCUREMENT UPDATE

Mike Gwinn, Division of Purchasing (DOP), reported on the following procurement updates:

- IT Services are moving to an IT Managed Service contact under NASPO. The March 31st extension will give agencies time to analyze current PSOs.
- IT Security Related Products are set to expire but DOP anticipates a March 31, 2022, extension.

ITLC ROSTER AND CHARTER UPDATES

Chairman Langrell explained PERSI expressed interest in becoming a member of the ITLC. Don Drum, PERSI Executive Director, nominated Larry Sweat to represent PERSI.

MOTION: Mr. Spence moved, and Mr. Richard seconded a motion to recommend a new member PERSI (Larry Sweat) to the ITLC roster; the motion was approved.

MOTION: Mr. Spence moved, and Mr. Artalejo seconded a motion to update the ITLC Charter to include PERSI membership; the motion was approved.

ITA POLICIES, STANDARDS, AND GUIDELINES

Ms. Knox, Office of IT Services, presented the following modifications to Enterprise Policy P4590 Cybersecurity Incident Management:

- Simplified abstract
- Modification to Policy statement #1 – “State agencies must document incident response guidelines that define their agencies roles and responsibilities if an incident or breach does occur.”

MOTION: Mr. Artalejo moved to approve ITA Policy P4590 Cybersecurity Incident Management as amended; Mr. Spence seconded; the motion was approved.

ENTERPRISE ARCHITECTURE TEAM UPDATE

Chris Carlisle, Enterprise Architect, Office of IT Services, provided an update on contracting opportunities.

- Cloud fax agreement – completed contract and have been rolling out to various agencies with success
- Procurement with Granicus for the govDelivery communication platform
- Wrapping up a three-month trial with BrainStorm QuickHelp – gathering interest to continue subscription and getting feedback from agencies

OTHER BUSINESS

No other business discussed.

ADJOURN

Chairman Langrell called for a motion to adjourn.

MOTION: Mr. Norton moved, and Ms. Tomlinson seconded a motion to adjourn; the motion was approved.

The meeting adjourned at 2:06 pm MT. The next meeting is scheduled for April 19, 2022, at 1:30 pm MT.



Mary Frances Coffman, Office of IT Services