

**Access Idaho Steering Committee**  
Subcommittee of the Idaho Technology Authority (ITA)  
Approved Meeting Minutes  
Thursday, August 25, 2022, 1:30 pm MST  
Webex link (with video): <https://idahogov.webex.com/meet/quick.link>  
Teleconference (audio) only/dial-in: Toll-free phone: 1-833-695-0549 / Access Code: 2452 642 7506 #  
11331 W Chinden Blvd. B201, Boise, ID 83714

**Members Present:**

- Robert Butler, Office of Information Technology Services
- Foster Cronyn (proxy), Secretary of State's Office
- Dave Tolman, Idaho Transportation Department
- Lisa Hettinger, Department of Health & Welfare
- Jeff Walker, Access Idaho Project (non-voting member)

**Others Present:**

- Laine Amoureux, Amoureux AT Consulting
- Nicholas Stallings, Idaho Assistive Technology Project
- John Foster, Kestrel West
- Catherine Thies, Office of Information Technology Services

**WELCOME**

Chairman Butler called the meeting to order at 1:34 pm MT. A quorum was not established as Mr. Cronyn chose to abstain from voting.

**REPORTS FROM ACCESS IDAHO**

Jeff Walker, Access Idaho, gave an update on Access Idaho's Current priorities:

- Idaho Transportation Department, Commercial Vehicles Division, Full Fee Online Scheduling Service for Idaho Ports of Entry
- Idaho State Police Payment Integration
- Idaho Department of Motor Vehicles Registration Reminder Service
- Idaho Department of Health & Welfare Website Development in conjunction with Governor's Office

**Mr. Tolman joined the meeting, and a quorum was established.**

**MINUTES**

MOTION: Ms. Hettinger moved, and Mr. Tolman seconded a motion to approve the minutes of the July 28, 2022 meeting, as written; the motion passed unanimously.

**REVIEW OF SERVICE LEVEL AGREEMENT(S)**

Mr. Walker reviewed Idaho Transportation Dept – Addendum AL

MOTION: Mr. Tolman moved, and Ms. Hettinger seconded a motion to approve the Idaho Transportation Dept – Addendum AL, as written; the motion passed unanimously.

**ADJOURNMENT**

Meeting was adjourned at 1:51pm. The next meeting date is scheduled for October 27, 2022, 1:30 p.m. (MT)

C Thies, Office of IT Services